

Agenda



Regular Council Meeting Agenda
Monday, January 28, 2019 at 6:00 p.m.
Town of Stony Plain Council Chambers
4905 – 51 Avenue

1. **Call to Order**
2. **Adoption of Agenda**
3. **Public Input Session**
4. **Presentations and Delegations - NIL**
5. **Statutory Public Hearing - NIL**
6. **Adoption of Council Minutes**
 - 6.1 Regular Council Meeting – January 14, 2019
7. **Council Boards, Commissions & Committee Minutes**
 - 7.1 Cultural Roundtable – October 10, 2018
 - 7.2 Growth & Commerce Committee – October 23, 2018
 - 7.3 Stony Plain Family and Community Support Services – November 14, 2018
 - 7.4 Stony Plain Public Library – November 21, 2018
 - 7.5 Municipal Planning Commission – December 18, 2018
8. **Bylaws**
 - 8.1 2605/AS/19 – Supplementary Assessment Bylaw – 1st, 2nd & 3rd Reading
 - 8.2 2606/TAX/19 – Supplementary Tax Rate Bylaw – 1st, 2nd & 3rd Reading
9. **Business Items**
 - 9.1 Recreation Facility Conceptual Design and Public Engagement
 - 9.2 John Paul II Catholic School Service Road Funding
 - 9.3 Automated Traffic Enforcement Update and Information Report
 - 9.4 Tri-Municipal Leisure Facility Board Citizen at Large Appointment
 - 9.5 Stony Plain Family and Community Support Services 2018 Fourth Quarter Report
10. **Information Items - NIL**
11. **Council Discussion**
12. **Closed Meeting - NIL**
13. **Adjournment**

Public Input Session

3. PUBLIC INPUT SESSION

Public Input Session may or may not have items included in the agenda package. The intent of the Public Input Session is to allow the public to address Council on matters of interest that are not already being addressed in the Council meeting or other boards and commissions that Council is part of.

The Public Input Session will run from 6:00 p.m. to 6:15 p.m., following the adoption of the agenda.

It is recommended that people pre-register for this session to Leanne Carpenter; however, pre-registration is not mandatory.

Participants will be allowed to address Council on a first come, first served basis.

Participants are asked to print their name on the sign in sheet prior to addressing Council.

When the allotted time has been used up Council will proceed with the meeting regardless if all wishing to address Council have spoken or not.



Presentations & Delegations

Statutory Public Hearing

Adoption of Council Minutes

**TOWN OF STONY PLAIN
PROVINCE OF ALBERTA
JANUARY 14, 2019 MINUTES OF THE
REGULAR COUNCIL MEETING
HELD IN THE TOWN OF STONY PLAIN
COUNCIL CHAMBERS
AT 6:00 PM**

PRESENT:

Mayor:

Deputy Mayor:

Councillors:

William Choy

Linda Matties

Judy Bennett

Justin Laurie

Bruce Lloy

Eric Meyer

Harold Pawlechko

Town Manager:

General Manager, Community & Protective Services:

General Manager, Corporate Services:

General Manager, Planning & Infrastructure:

Manager, Strategic Services:

Corporate Communications Officer:

Corporate Recording Secretary:

Tom Goulden

Karl Hill

Jen Boleski

Ian McKay

Brenda Otto

Stephanie Barsby Boisvert

Karie Nothof

OTHERS PRESENT:

Member of the Public

The Reporter:

88.1 FM – The One:

Public Input Session:

Evan J. Pretzer

Jory Proft

Cody Parent

1. CALL TO ORDER

Mayor William Choy called the January 14, 2019 Regular Council Meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Agenda
Adoption
001/01/19/SP

Moved by Councillor Justin Laurie that Town Council adopt the January 14, 2019 Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

The Town Manager formally introduced the newly hired General Manager of Planning & Infrastructure, Ian McKay.

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3. **PUBLIC INPUT SESSION**

3.1 **Outdoor Rinks Program**

Cody Parent was present in Council Chambers to make some comments regarding the maintenance and the opening schedule of the outdoor rinks in the Town of Stony Plain.

4. **PRESENTATIONS AND DELEGATIONS – NIL**

5. **STATUTORY PUBLIC HEARING – NIL**

6. **ADOPTION OF COUNCIL MINUTES**

6.1 **Regular Council Meeting Minutes – December 10, 2018**

RCM Minutes
002/01/19/SP

Moved by Councillor Eric Meyer that Town Council approve the December 10, 2018 Regular Council Meeting Minutes as amended.

Change Item 9.3 from numeric point form to bullet point form.

CARRIED UNANIMOUSLY

7. **COUNCIL BOARDS, COMMISSIONS & COMMITTEE MINUTES**

7.1 Stony Plain Family & Community Support Services Minutes

7.2 Stony Plain Public Library Minutes

7.3 Municipal Planning Commission Minutes

7.4 Tri-Municipal Leisure Facility Corporation Board Minutes

SPFCSS, SPPL,
MPC, TLC
Minutes
003/01/19/SP

Moved by Councillor Bruce Lloy that Town Council receive the September 12 & October 10, 2018 Stony Plain Family & Community Support Services Minutes, the September 19 & October 17, 2018 Stony Plain Family Public Library Minutes, the October 16, 2018 Municipal Planning Commission Minutes and the November 8, 2018 Tri-Municipal Leisure Facility Corporation Board Minutes for information.

CARRIED UNANIMOUSLY

8. **BYLAWS**

8.1 **Bylaw 2603/D&P/19 - Subdivision & Development Appeal Board Bylaw**

The General Manager of Corporate Services gave a brief overview of the Bylaw.

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SDAB Bylaw
2603/D&P/19
1st Reading
004/01/19/SP

Moved by Councillor Harold Pawlechko that Town Council:

1. give first reading to Bylaw 2603/D&P/19 as amended:
*4.3.0 Notwithstanding a vacancy in the membership of the Board, the powers and duties of the Board may be exercised and performed provided that there are at least a **minimum of four (4)** remaining members and one (1) Councillor; and,*
2. appoint the Legislative Services Manager as Clerk for the Subdivision & Development Appeal Board.

CARRIED UNANIMOUSLY

SDAB Bylaw
2603/D&P/19
2nd Reading
005/01/19/SP

Moved by Councillor Judy Bennett that Town Council give second reading to Bylaw 2603/D&P/19.

CARRIED UNANIMOUSLY

SDAB Bylaw
2603/D&P/19
Unan. Consent
006/01/19/SP

Moved by Deputy Mayor Linda Matties that Town Council give unanimous consent to consider third reading of Bylaw 2603/D&P/19.

CARRIED UNANIMOUSLY

SDAB Bylaw
2603/D&P/19
3rd Reading
007/01/19/SP

Moved by Councillor Bruce Lloy that Town Council give third reading to Bylaw 2603/D&P/19.

CARRIED UNANIMOUSLY

8.2 Bylaw 2604/G/19 - Council Procedural Bylaw

The General Manager of Corporate Services gave a brief overview of the Bylaw.

Bylaw
2604/G/19
1st Reading
008/01/19/SP

Moved by Councillor Justin Laurie that Town Council give first reading to Bylaw 2604/G/19 to amend the Council Procedural Bylaw as presented to:

1. Remove Motion Maker name from resolutions; and,
2. Allow for the video recording and publication to public domain of Council and Governance & Priority meetings that are open to the public.

CARRIED UNANIMOUSLY

Moved by Councillor Judy Bennett that Town Council give second reading to Bylaw 2604/G/19 as presented.

Amend 6.4
2604/G/19
009/01/19/SP

Moved by Councillor Justin Laurie that Town Council amend 6.4 to:

That Regular Council Meetings and Governance & Priorities Meetings shall not exceed 5 hours in session unless 2/3 of Council vote in favor of an extension of time.

In Favour:

Mayor William Choy
Deputy Mayor Linda Matties
Councillor Justin Laurie
Councillor Bruce Lloy
Councillor Eric Meyer
Councillor Harold Pawlechko

Opposed:

Councillor Judy Bennett

CARRIED

A vote was taken on the original motion as amended.

Bylaw
2604/G/19
2nd Reading
010/01/19/SP

Moved by Councillor Judy Bennett that Town Council give second reading to Bylaw 2604/G/19 as amended:

1. Remove Motion Maker name from resolutions;
2. Allow for the video recording and publication to public domain of Council and Governance & Priority meetings that are open to the public; and,
3. 6.4 to read: that Regular Council Meetings and Governance & Priorities Meetings shall not exceed 5 hours in session unless 2/3 of Council vote in favor of an extension of time.

CARRIED UNANIMOUSLY

Bylaw
2604/G/19
Unan. Consent
011/01/19/SP

Moved by Councillor Eric Meyer that Town Council give unanimous consent to consider third reading of Bylaw 2604/G/19.

CARRIED UNANIMOUSLY

Bylaw
2604/G/19
3rd Reading
012/01/19/SP

Moved by Councillor Harold Pawlechko that Town Council give third reading to Bylaw 2604/G/19.

CARRIED UNANIMOUSLY

Mayor William Choy called a break at 7:45 p.m.

Mayor William Choy called the January 14, 2019, Regular Council Meeting to order at 7:50 p.m.

9. BUSINESS ITEMS

9.1 Regional Plan

The Town Manager gave a brief overview of the report.

Regional Plan
013/01/19/SP

Moved by Councillor Bruce Lloy that Town Council support and participate in the development of a Regional Plan between the City of Spruce Grove, the Town of Stony Plain and Parkland County.

CARRIED UNANIMOUSLY

9.2 2019 Tax Recovery Public Auction, Reserve Bids and Conditions of Sale

The General Manager of Corporate Services gave a brief overview of the report.

2019 TRPA,
Res. Bids &
Cond. of Sale,
014/01/19/SP

Moved by Deputy Mayor Linda Matties that Town Council:

1. Approve the Terms and Conditions of Sale for the 2019 Public Auction as presented; and,
2. establish the reserve bids as presented for properties being offered for sale at the 2019 public auction.

CARRIED UNANIMOUSLY

9.3 Heritage Park Phase 3 Project - Capital Construction Budget Surplus

The General Manager of Community & Protective Services gave a brief overview of the report.

Moved by Councillor Justin Laurie that Town Council:

1. Direct Administration to create a Recreation and Culture Reserve.
2. Direct Administration to transfer \$391,396 to the Recreation and Culture Reserve.
3. Direct Administration to allocate \$571,701 from the Heritage Park Lifecycle Reserve to pay the next three (3) years of debenture payments for the Heritage Park Phase three (3) project; and,
4. Allocate \$200,000 to the Heritage Park Lifecycle Reserve.

Amend #2 -
Amount, Add
#5 & #6
015/01/19/SP

Moved by Councillor Linda Matties that Town Council amend the original motion to:

2. Change the amount from \$391, 396 to \$341, 396;
5. Direct Administration to create an Economic Development and Regional Planning Reserve; and,
6. Allocate \$50,000 to Economic Development and Regional Planning Reserve.

In Favour:

Mayor William Choy
Deputy Mayor Linda Matties
Councillor Bruce Lloy
Councillor Eric Meyer

Opposed:

Councillor Judy Bennett
Councillor Justin Laurie
Councillor Harold Pawlechko

CARRIED

Mayor William Choy requested Deputy Mayor Linda Matties to preside as Chair of the Regular Council meeting. Deputy Mayor Linda Matties assumed the Chair.

Amend #3 from
3 years to 5
years
016/01/19/SP

Moved by Mayor William Choy that Town Council amend bullet #3 to direct Administration to allocate \$571,701 from the Heritage Park Lifecycle Reserve to pay a portion of the next five (5) years of debenture payments using a phased approach for the Heritage Park Phase 3 project.

In Favour:

Mayor William Choy
Deputy Mayor Linda Matties
Councillor Judy Bennett
Councillor Justin Laurie
Councillor Bruce Lloy
Councillor Harold Pawlechko

Opposed:

Councillor Eric Meyer

CARRIED

Deputy Mayor Linda Matties relinquished the Chair and Mayor William Choy resumed as Chair of the Regular Council meeting.

A vote was taken on the original motion as amended.

HP Phase 3
Project
017/01/19/SP

Moved by Councillor Justin Laurie that Town Council:

1. Direct Administration to create a Recreation and Culture Reserve.
2. Direct Administration to transfer \$341, 396 to the Recreation and Culture Reserve.
3. Direct Administration to allocate \$571,701 from the Heritage Park Lifecycle Reserve to pay a portion of the next five (5) years of debenture payments using a phased approach for the Heritage Park Phase 3 project.
4. Allocate \$200,000 to the Heritage Park Lifecycle Reserve.
5. Direct Administration to create an Economic Development & Regional Planning Reserve; and,
6. Allocate \$50,000 to Economic Development and Regional Planning Reserve.

CARRIED UNANIMOUSLY

9.4 Business License Bylaw

Business
License Bylaw
018/01/19/SP

Moved by Councillor Judy Bennett that Town Council defer Bylaw 2602/LIC/18, Business License Bylaw, to the Regular Council Meeting on February 11, 2019.

CARRIED UNANIMOUSLY

10. INFORMATION ITEMS – NIL

11. COUNCIL DISCUSSION

12. CLOSED SESSION - NIL

13. ADJOURNMENT

Mayor William Choy declared the January 14, 2019 Regular Council Meeting adjourned at 8:59 p.m.

Mayor William Choy

Jen Boleski, CPA, CA
General Manager of Corporate Services

END OF ITEM



Council Boards, Commissions & Committee Minutes

**TOWN OF STONY PLAIN
PROVINCE OF ALBERTA
OCTOBER 10, 2018 MINUTES OF THE
CULTURAL ROUNDTABLE
HELD AT THE TOWN OFFICE
COUNCIL CHAMBERS
AT 6:00 PM**

PRESENT:

Stony Plain Public Library, Chair:	Allison Stewart
Public Member at Large, Vice - Chair:	Pat Hansard
Councillor:	Linda Matties
Culture & Tourism Development Officer:	Angela Fetch Muzyka
Stony Plain and District Chamber of Commerce:	Cathy Fournier
Stony Plain and Parkland Pioneer Museum:	David Fielhaber
Parkland Potter's Guild:	Dianne Brown
Artist Representative:	Dianne Meili
Creative Cultural Industry Representative:	Al Dixon
Public Member at Large:	Diane Duncan
Public Member at Large:	Russ Graff
Corporate Recording Secretary:	Karie Nothof

REGRETS:

Multicultural Heritage Centre:	Melissa Hartley
Youth Connector:	Ellen Andreassen

1. CALL TO ORDER

The Chair called the October 10, 2018 Cultural Roundtable meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

Agenda
Adoption
16/10/18/CRT

Moved by Russ Graff that the Cultural Roundtable accept the October 10, 2018 agenda as amended.

6.2.1 - Potential Mural Location
6.3.6 – Parkland Potter's Guild
6.3.8 - Indigenous Gathering Space
7.2 - Parkland Potter's Guild – Grant Application Appreciation

CARRIED UNANIMOUSLY

Minutes
Adoption
17/10/18/CRT

3. **ADOPTION OF MINUTES**

Moved by Diane Duncan that the Cultural Roundtable accept the July 11, 2017 Meeting Minutes as amended.

Item 8.2.2 Should be Diane Duncan not Dianne Brown

CARRIED UNANIMOUSLY

4. **OPENING ACTIVITY**

The Cultural Roundtable participated in a brainteaser coin game.

5. **RECRUITMENT 2018**

5.1 **Amateur or Professional Artist**

The Chair congratulated Dianne Mieli as the newly appointed Amateur or Professional Artist Representative for another term with the Cultural Roundtable.

5.2 **Indigenous Representative – Vacant Position**

Recruitment for the Indigenous Representative. Please let the Culture & Tourism Development Officer if you have suggestions.

6. **REPORTS**

6.1 **Culture & Tourism Development - Q3 Report**

The Culture & Tourism Development Officer gave a brief verbal overview of the Third Quarter Report and highlighted the following:

- Local Artist, Daphne Cote was featured to share about the work she has been doing in conjunction with Stony Plain Family & Community Support Services.
- Canada Day Horse & Wagon Tours
- Mural unveiling
- Public Art – Murals have been remediated
- Thank you to Co-op Home Centre for the grant funding for securing paint to restore the bridges that need painting
- Alberta Cultural Days Overview
- Summer Sessions Overview
- Attendance at the Public Art Network Conference
- Totem pole in Rotary Park was taken down due to the state of the wood
- Shop the Season Ad
- New Rules of Public Art Handout

- Annual Town of Stony Plain Christmas Ornament has been selected
- CultureFWD event will be hosted on October 16, 2018 at Carvel Electric

6.2 COMMITTEE REPORTS

6.2.1 Public Art Committee – Al Dixon

Al Dixon shared that a Call for Artist was advertised for a piece to be installed at the Heritage Park Pavilion. Artist, Paul Reimer was selected - stay tuned for the installation!

6.2.2 Murals

Pat Hansard gave a verbal overview on the mural unveiling at Whispering Waters.

The Culture & Tourism Development Officer shared that a potential mural has been requested to be put up at Station 33 around the garbage dumpster enclosure as part of their beautification committee deliberations.

As the garbage dumpster enclosure is not truly visible from the road for all residents of Stony Plain to enjoy, further discussions will continue as some alternate solutions were provided by the Cultural Roundtable.

6.2.3 Events & Initiatives

The new Creative Excellence Award received 11 nominations. The selection committee was successful in making their selection. The recipient will be recognized at the Chamber of Commerce Gala.

6.2.4 Cultural Centre

The Culture & Tourism Development Officer gave a verbal overview of the report.

Committee
Reports
18/10/18/SP

Moved by Pat Hansard that the Cultural Roundtable receive the Committee Reports for information.

CARRIED UNANIMOUSLY

6.3 COMMITTEE MEMBER REPORTS

6.3.1 Stony Plain Public Library

Allison Stewart shared the following:

- Currently working on a grant application for accessibility for public use to help Stony Plain be recognized as a community that reduces barriers for complex needs.
- Alberta Culture Days Overview – Volkssport Walk update, Harvest Festival update

6.3.2 Stony Plain & District Chamber of Commerce

Cathy Fournier shared that the Chamber of Commerce had a busy summer at the Visitor Centre. They now have a Facebook page up and running. The mobile kiosk attended over 20 events and 4100+ people were interacted with. Business Breakfasts will be hosted, Chamber on Tap will be hosted on the 3rd Thursday of the month, Small Business Week breakfast will be hosted and a 60th Anniversary event will be celebrated.

6.3.3 Stony Plain & Parkland Pioneer Museum

David Fielhaber shared that the Stony Plain & Parkland Pioneer Museum has had a number of films made onsite. The Tea House is now closed and the museum is now on winter hours.

6.3.4 Multicultural Heritage Centre

A brief verbal update was made by the Culture & Tourism Development Officer of the submitted report.

6.3.5 Russ Graff

Russ Graff gave a brief verbal update regarding Stony Plain Cowboy Gathering.

6.3.6 Parkland Potter's Guild

Dianne Brown shared that there is an email sign-up list to stay informed with all that is happening at the Parkland Potter's Guild.

6.3.7 Indigenous Gathering Space

Dianne Meili gave a brief verbal update regarding developing the idea of an Indigenous Gathering Space.

6.3.8 Ellen Andreassen

A brief verbal update was made by the Culture & Tourism Development Officer of the submitted report.

7. **OTHER BUSINESS**

7.1 Alberta Public Art Network (APAN)

Councillor Linda Matties gave a verbal update on her experience attending the APAN Art Summit.

The Culture & Tourism Development Officer shared information about the use of artists in a consultation and procurement processes. She also shared some background information about the Edmonton Art Council.

7.2 Parkland Potter's Guild – Grant Application Appreciation

On behalf of the Parkland Potter's Guild, Dianne Brown shared appreciation for Allison Stewart's commitment to grant writing for Alberta Culture Days.

8. **MEETING DATES & REPORT DUE DATES**

8.1 Meetings Dates and Reports Due Dates

The next Cultural Roundtable Meeting will be held on:

January 9, 2019 (report due January 4, 2019)

9. **ADJOURNMENT**

The Chair declared the October 10, 2018 Cultural Roundtable Meeting adjourned at 7:57 p.m.

Next Meeting:

January 9, 2019

Reports Due: January 4, 2019 (4:00 p.m.)

5:30 p.m. – Dinner

6:00 p.m. – Call to Order

END OF ITEM



**TOWN OF STONY PLAIN
PROVINCE OF ALBERTA
OCTOBER 23, 2018 MINUTES OF THE
GROWTH & COMMERCE COMMITTEE
HELD IN THE TOWN OF STONY PLAIN
COUNCIL CHAMBERS
AT 3:30 P.M.**

PRESENT:

Deputy Mayor:	Linda Matties
Councillors:	Bruce Lloy
	Harold Pawlechko
Town Manager, Chair:	Tom Goulden
Economic Development Officer:	Shawn McCauley
Corporate Recording Secretary:	Karie Nothof

1. CALL TO ORDER

The Chair called the October 23, 2018 Growth & Commerce Committee to order at 3:38 p.m.

2. AGENDA ADDITIONS - NIL**3. ADOPTION OF AGENDA**

Agenda
Adoption
44/10/2018/GCC

Moved by Deputy Mayor Linda Matties that the Growth & Commerce Committee accept the October 23, 2018 Growth & Commerce Committee agenda as presented.

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

4.1 Growth & Commerce Committee Meeting Minutes –
October 3, 2018

G&CC Minutes
45/10/2018/GCC

Moved by Councillor Bruce Lloy that the Growth & Commerce Committee accept the October 3, 2018 Growth & Commerce Committee minutes as amended.

Item 7 - wording revision

CARRIED UNANIMOUSLY

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5. **BUSINESS VISITATION PROGRAM - DISCUSSION**

The Economic Development Officer gave a brief overview of the report and highlighted the following:

- Business Visitation at Border Paving
- Submit business visitation suggestions to Shawn by email
- A spreadsheet will be circulated to show what businesses have been visited to date for reference

Business
Visitation
Program
46/10/18/SP

Moved by Councillor Harold Pawlechko that the Growth and Commerce Committee accept the Business Visitation summary for information.

CARRIED UNANIMOUSLY

The Growth & Commerce Members requested the following topic for a future Growth & Commerce Committee Agenda:

Discussion of what type of commercial belongs in new development areas.

6. **ECONOMIC DEVELOPMENT IMPACTS ON INDIGENOUS COMMUNITIES**

The Economic Development Officer gave a brief overview of the report and highlighted the following:

- Indigenous Communities in proximity to Stony Plain
- Communication or relationship currently had with surrounding Indigenous Communities
- Benefits to those relationships in regards to economic development
- Does the Town currently have any joint economic development programs with Indigenous Communities
- Does the Town have any economic development initiatives within the Strategic Plan which align with the interests of the Indigenous Communities
- Impacts on these communities and priorities of the Town that need to be addressed
- Opportunity to have some of these communities invited to have a discussion at a future Growth & Commerce Committee Meeting

Ec. Dev. Impacts
of Indigenous
Comms.
47/10/18/GCC

Moved by Deputy Mayor Linda Matties that the Growth and Commerce Committee accept the Economic Development Impacts on Indigenous Communities for information.

CARRIED UNANIMOUSLY

7. **ECONOMIC DEVELOPMENT UPDATE - DISCUSSION**

The Economic Development Officer gave a brief overview of the report and highlighted the following:

- Small Business Week: Breakfast, Lunch & Learn, Guest speakers
- Information Update - Stony Plain Enterprise Group bi-monthly meetings
- Chamber of Commerce delegate invitation to a future Growth & Commerce Committee meeting
- Overview of the Heritage Park Rental Cost
- Fibre Optic Update
- Re-Grand Opening of KC's Restaurant
- Procurement Update - Bonfire system overview

Ec. Dev. Update
48/10/18/SP

Moved by Councillor Bruce Lloy that the Growth and Commerce Committee accept the Economic Development verbal update for information.

CARRIED UNANIMOUSLY

8. **DISCUSSION - NIL**

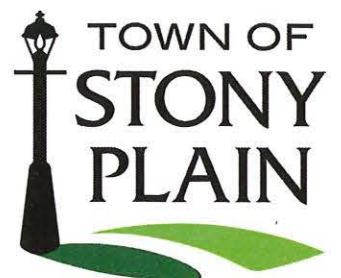
9. **AGENDA ADDITIONS - NIL**

10. **ADJOURNMENT**

The Chair declared the October 23, 2018 Growth & Commerce Committee Meeting adjourned at 5:24 p.m.

Next Meeting:
Tuesday, November 27, 2018
3:30 p.m.
Shikaoi Room

END OF ITEM



Stony Plain Family and Community Support Services (SPFCSS)

Vision
Stony Plain and area residents are enriched through a strong, healthy connected community.
Mission
Stony Plain FCSS supports families and individuals in all life stages through prevention focused programs to promote and maintain social wellness for a healthy community
Statement of Need
Stony Plain FCSS strives to promote accessibility, senior's autonomy, engaged youth, supported families and partnerships
Core Values
We acknowledge and honor the fundamental value and dignity of all individuals. We pledge ourselves to creating and maintaining an environment that fosters: Integrity, Safety, Relationships, Social Awareness, Accountability, and Excellence. These values form the cornerstone of all that we do, think, believe, and accomplish.

ACCEPTED Board Meeting Minutes

Wednesday November 14, 2018

FCSS Boardroom- Forest Green Plaza

Board Members Present

Lorraine Stewart	Board Member, Parkland County, Chair
Corrie Rhyasen Erdman	Board Member, Stony Plain, Vice Chair
Kristi Pasko	Board Member, Stony Plain Board Secretary
Paul Befus	Board Member, Stony Plain (partial)
Jenn Goulden	Board Member, Stony Plain
Linda Matties	Board Member, Stony Plain Town Council
Sandy Simmie	Board Member, Stony Plain
Daniel White	Board Member, Stony Plain

Also Present

Linda Murtha	Recording Secretary
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Regrets

Dana Overton	Board Member, Stony Plain
Lisa Gilchrist	Executive Director

1. Welcome and Introductions

Lorraine Stewart, Board Chair called the meeting to order at 6:30 pm.

Meeting opening: *We acknowledge, with respect, the history, spirituality and culture of the peoples with whom Treaty 6 was signed, the territory within which we reside and our responsibility as Treaty members. We also honor the heritage and gifts of the Metis people.*

The Board discussed *Change* – attitudes, responses and reactions of people when faced with change.

2. Adoption of Agenda

Motion (Jenn Goulden) THAT the FCSS Board accepts the Board agenda as presented. CARRIED unanimously.

3. Approval of Board Minutes for October 10, 2018

Motion (Kristi Pasko) THAT the FCSS Board accepts the Board minutes of October 10, 2018 as amended (6a). CARRIED unanimously.

4. Announcements

- Lorraine Stewart – Neighbours Meeting Neighbours Community Supper – was a huge success; dinner was served to approximately 35 people. It provided an opportunity to network and meet community members. Many thanks to the volunteers.
- The second Community Supper will be held January 22, 2019 at the Stony Plain United Church. Sorrentino's will be taking care of the food.
- Corrie Rhyasen Erdman – spoke of Man Up! It strives to be a catalyst that breaks down gender norms, encouraging all people to live shame-free and authentic lives. In doing so, diversity will be embraced, gender will truly be equalized, and we will grow into a happier, more peaceful society.
- Lorraine Stewart - attended Unconscious Bias training – a program designed to expose people to their unconscious biases, provide tools to adjust automatic patterns of thinking, and ultimately eliminate discriminatory behaviors.
- Sandy Simmie – a Community Blanket Exercise will be held November 19th at Stony Plain FCSS. It is an interactive and participatory history lesson developed in collaboration with Indigenous Elders, knowledge keepers and educators. It covers more than 500 years in a 90-minute experiential workshop that aims to foster understanding about the shared history.
- Lorraine Stewart – New Board members Judi Holten and Jill Clare were accepted by Council Resolution.
- Homeless Count – Lisa Gilchrist will be asked to provide a discussion at the December 12th meeting about numbers and the meaning behind them.

5. Executive Director Report

a. Financial Report

b. Program Report

The Executive Director reports will be tabled to the December 12, 2018 meeting.

6. Business

a. Learning Moment – Corporate Planning and FCSS

Town Council will look for the FCSS Budget to align with the 2019 Corporate Plan, the Strategic Plan and the Long Term Municipal Goals.

b. Parkland County Funding Agreement

Motion (Daniel White) THAT the FCSS Board accepts the Parkland County 2019 FCSS Funding Agreement and recommends the Town executes the document. CARRIED unanimously.

c. Proactive Positioning of FCSS

- Budget
- Programming
- Partners and bridges
- New ideas, caution being settled

d. Letter to request review of income programs

Tabled to the December 12, 2018 meeting.

7) Committee Updates

- a) Board Policy – no update at this time

8) New Business

Cost of Living Adjustment – annual review

The Cost of Living Adjustment for town staff is proposed at 1% in the Corporate Plan.

Motion (Sandy Simmie) THAT the FCSS Board approve the same The Cost of Living Adjustment of 1% as Town Council has approved for town staff effective January 1, 2019. CARRIED unanimously.

9) Next Meeting

December 12, 2018 at 4:30 pm, Shikaoi Room, Town Office

10) Roundtable Debrief and Adjournment

Round Table:

- Community Impact Reports on cannabis will be shared with the Board when available.

<u>Next Board Meeting</u>		
December 12, 2018	4:30 pm	Shikaoi Room, Town Office
<u>Future Meeting Dates</u>		
To be determined		
<u>Important Dates to Note</u>		
November 28 – 30, 2018	FCSSAA Annual Conference The times they are a-changin'	Fantasyland Hotel Edmonton

ACCEPTANCE OF FINAL MINUTES

Jan. 9, 2019
Date

L. Stewart
FCSS Board Chair
Lorraine Stewart

END OF ITEM



STONY PLAIN PUBLIC LIBRARY

Minutes

November 21, 2018

7:00 p.m.

Stony Plain Public Library acknowledges it is in Treaty 6 territory, the traditional territory of the Plains Cree, Woodland Cree, Beaver Cree, Sauleaux, Niisitapi (Blackfoot), Métis, and Nakota Sioux Peoples.

PRESENT:

Judy Bennett (Council Representative)

Jopie Belder

Jo-Ann Hall

Shauna Johnstone (Vice Chair)

Scott Kovatch

Wayne Shortt

J. Stewardson

Valerie Temperton

Suzanne Webster (Treasurer)

Allison Stewart (Director)

Mark McHale (Recording Secretary)

REGRETS:

G. Clark

1. Call to Order – Called to order by **J. Hall** at 7:00pm
2. Adoption of Agenda – Moved by **W. Shortt** to adopt the agenda as presented.
 Friendly amendment by **S. Webster** to remove the proposed motion from item 6.
MOTION CARRIED
3. Consent Agenda
 - 3.1. Adoption of Minutes – October 17, 2018
 - 3.2. Director's Report
 - 3.3. Friends of the Library
 - 3.4. Correspondence
 - 3.4.1. Letter of confirmation from Town for new Trustees
 - 3.4.2. Russ Hakes commemoration
 - 3.4.3. YRL Board Notes
 Moved by **S. Kovatch** to adopt the consent agenda.
MOTION CARRIED
4. Business Arising from the minutes
 - 4.1. Director evaluation results & recommendation - Moved by **S. Johnstone** that the board accept the recommendation of the Personnel committee and advance the Director to Step 8 of the salary grid as of January 1, 2019.
MOTION CARRIED

- 4.2. Christmas Party reminder – **J. Stewardson** confirmed board attendance. We will be doing a sock giveaway. Each person needs to bring two pairs of socks under a ten dollar limit, one for a gift and the other to donate.
- 4.3. Project Manager – The town will be hiring Gary Fulmore to consult on the library construction and move. If we wanted to hire Mr. Fulmore to review library procedures and consult on change management we could hire him separately. Mr. Fulmore will provide the Board with a revised budget for the January meeting.
- 4.4. Director annual plan – The plan was discussed at the October meeting and was submitted to the board as the November board package. Moved by **S. Johnstone** moves the board accept the Director's annual plan as the basis for the 2019 Director evaluation.

MOTION CARRIED

5. New Business

- 5.1. Parkland County 2019 Memorandum of Agreement - Moved by **W. Shortt** to accept the 2019 Parkland County Funding Memorandum of Agreement as presented.

MOTION CARRIED

- 5.2. Tribute to Russell Hakes - \$100 will be donated to the Salvation Army in Russell's memory. **J. Stewardson** recommended also dedicating a book in the collection to Russ.
- 5.3. Vacant Trustee position – Tabled until January.
- 5.4. Policy Manuals – Manuals need to be dropped off so the 2018 updates can be incorporated.
- 5.5. Board Evaluation – Board evaluations for 2018 will be done in January.
- 5.6. Set date for New Board Orientation – Will be done over Christmas break. Board Development committee members and new board members will be in attendance.

6. Finance Committee: Revised budget - The revised budget in the packages was incorrect. The amount approved by the Town is actually \$410,500. The operating surplus from last year will be added as an income line for 2019. The Council does a spring adjustment to the Town budget which would be a prudent time to address the issues of the surplus and the potentially large discrepancy between the 2019 ask and the 2020 ask. Moved by **S. Webster** that any future surplus be moved to reserves and allocated by need.

MOTION CARRIED

7. YRL Board Representative – Presented orally by **J. Bennett**. Municipal library board trustees are encouraged to attend the Library Board Basics workshops. They can be hosted at any library and there are some workshops currently scheduled. The new YRL Director will start in January. **J. Bennett** recommends inviting the new YRL director to a future board meeting and inviting council to attend as well.
8. Town Representative - Presented orally by **J. Bennett**. The town will be launching a new website. December 12th is the Mayor's reception and all board members are invited. Reply to Leanne Carpenter if you are attending.

9. Reminder: Trustees should review these included documents prior to the January meeting.

9.1. Elected Position descriptions

9.2. Committee Descriptions

10. Adopt Reports -- Moved by **J. Stewardson** to adopt the reports as presented.

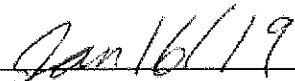
MOTION CARRIED.

11. Adjournment Next Meeting -- **J. Hall** took time to thank Suzanne and Scott for their service and dedication to the library. **J. Hall** adjourned the meeting at 7:59pm. The next meeting will be January 16th, 2019

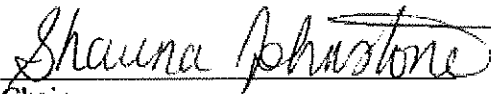
Advocacy Committee	Scott Kovatch, Jo-Ann Hall, Grant Clark
Board Development	Jo-Anne Stewardson -- Chair Valerie Temperton, Scott Kovatch
Technology	Shauna Johnstone, Grant Clark, Suzanne Webster
Personnel	Jo-Ann Hall, Wayne Shortt, Shauna Johnstone
Policy	Jo-Anne Stewardson -- Chair, Wayne Shortt
Finance	Suzanne Webster, Jo-Ann Hall Valerie Temperton,
AD HOC New Library Working Group	Suzanne Webster, Jo-Ann Hall, Grant Clark



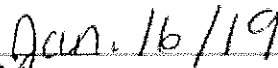
Recording Secretary



Date



Chair



Date

END OF ITEM



**TOWN OF STONY PLAIN
PROVINCE OF ALBERTA
DECEMBER 18, 2018 MUNICIPAL PLANNING COMMISSION
HELD AT TOWN OFFICE COUNCIL CHAMBERS
COMMENCING AT 6:00 P.M.**

Present:

Councillor Justin Laurie (Chair)	6:01 p.m. to 6:42 p.m.
Daniel White (Vice – Chair)	6:01 p.m. to 6:42 p.m.
Councillor Eric Meyer	6:01 p.m. to 6:42 p.m.
Grant Clark	6:01 p.m. to 6:42 p.m.
Nico Wyngaarden	6:01 p.m. to 6:42 p.m.

Administration:

Rick Stuckenberg, Manager of Planning
Adele Lapointe, Development Officer II
Karie Nothof, Corporate Recording Secretary

Public:

Harry Little, Essex Developments
Nelson Sopko, Essex Developments
Pat Hansard

1. Call to Order and Introductions

The Chair called the meeting to order at 6:00 p.m.

2. Adoption of Agenda

Moved by Councillor Eric Meyer that the December 18, 2018 Municipal Planning Commission Meeting Agenda be adopted as presented.

CARRIED UNANIMOUSLY

3. Adoption of Minutes – Municipal Planning Commission**3.1 October 16, 2018 - MPC Regular Meeting**

Moved by Nico Wyngaarden that the October 16, 2018 Municipal Planning Commission Meeting Minutes be adopted as amended.

Attendee list to be amended to note *Councillor* Judy Bennett.

CARRIED UNANIMOUSLY

4. Information – Town Council Minutes**4.1 September 24, 2018, October 1, 9, 22, 2018 & November 5, 6 & 13, 2018 – Town Council Minutes**

The Chair reviewed the Town Council Minutes for information and asked the Municipal Planning Commission Members if they had any questions.

5. Presentations - None**6. Decision Items****6.1 Development Permit 2018-D0172
Sun Meadows Stage 3
Semi-Detached & Townhouse Dwellings**

The Development Officer II gave a brief overview of the report.

Harry Little and Nelson Sopko from Essex Developments were present to answer any questions of the Commission Members.

Moved by Dan White that the Municipal Planning Commission approve Development Permit 2018 – D0172 for 31 dwelling units on 1.57 ha including 28 semi-detached bungalow units, 3 3-plex, row house, bungalow

Adopt Agenda
45/12/2018/MPC

MPC Minutes
46/12/2018/MPC

Dev. Permit 2018 –
D0172
47/12/2018/MPC

units at Plan 182 2573 Block 1 Lot 1 subject to Land Use Bylaw 2576/LUO/17 and the following discretionary uses, variances, and conditions:

1. The development of this site and buildings shall be in conformance with the regulations of Land Use Bylaw 2576/LUO/17, including but not restricted to the R8 Residential High Density District regulations and the Town's "Construction Practices."
2. Prior to commencement of construction, a Development Agreement shall be finalized and approved by Town Council for the construction of local improvements, including the road connection, a 3 metres wide asphalt trail on the North side of 44 Avenue from the East boundary of the Sun Meadows Close access road to the East Boundary of Lot 1 and a 3 metres wide asphalt trail and landscaping on the adjacent Municipal Reserve, security, fees and other matters as may be required.
3. That, to the satisfaction of the Town of Stony Plain, prior to start of building construction on Lot 1, a Restrictive Covenant be registered on title by the owners of the lands on Lots 2 and 3, Block 1, Plan 182 2573 requiring that a minimum of 153 dwelling units be developed on Lots 2 and 3 to meet the overall density requirement minimum of 184 dwelling units over the 4.61 hectare Sun Meadows Stage 3 parcel. (The calculation is based on the required minimum unit density of $184 \div 31 = 153$.)
4. Prior to commencement of construction, a Mutual Access Easement Agreement and a Mutual Servicing Agreement shall be entered into between Lots 1, 2, 3 Block 1 Plan 182 2573 for the developments of the subject lots to include the Town of Stony Plain as a third party. Historical Mutual Access and Servicing Agreement shall be discharged from the Land Title. Upon execution, these Agreements shall be registered at Land Titles regarding the subject lot(s). Copies of the certificate of title(s) shall be submitted to the Town.
5. Prior to start of construction of local improvements, the development charges/offsite levies shall be paid as per the Offsite Levy Agreement dated October 23, 2017.
6. The Hwy16A Intersection Improvement Fund fee in the amount of \$29,340.95 was paid 2018-02-08 receipt 097 5580 for Lots 1, 2 and 3.
7. The Capital Recreation Contribution, for a total of \$26,075 (28 semi-detached units \times \$875/unit = \$24,500 and 3 multi units \times \$525/unit = \$1,575) shall be paid prior to commencement of construction.
8. A \$10,000.00 Development Deposit shall be paid prior to start of construction of the lot grading or issuance of the building permit. The Development Deposit will be returned once the following are complete generally in accordance with the site plan and drawings: building exterior, final lot grading with certificate, site access and curb cuts, landscaping, sidewalks, trails, paving and other surface treatments, parking, loading area, bicycle racks, fencing, garbage, recycling and waste facilities, signs, municipal addressing.
9. The landowner and/or applicant shall apply and receive an approved Road Side Development Permit from Alberta Transportation; a copy to be submitted to the Town. Should this development permit expire, a re-application and re-submission of approval from Alberta Transportation shall be forwarded to the Town. (Received Alberta Transportation Roadside Development Permit conditional approval on November 6, 2018.)
10. Each future tenant or landowner is required to apply for further development and building permits prior to commencing tenant improvements or for any discretionary uses or change in land use.
11. The required landscaping must be completed according to the approved landscaping plan within two years of the building's start of construction of each dwelling unit(s).
12. Outside display areas and outside storage shall be as per Land Use Bylaw Sections 3.11.0 and 3.12.0.
13. Solid waste, recycling and organic collection facilities to be provided as per Land Use Bylaw Section 3.13.0.
14. The parking areas shall be developed as per Land Use Bylaw Section 4.2.1. Parking Regulations which requires parking spaces to be marked, parking areas must have the necessary curb cuts and flares, all areas to which vehicles have access are to be hard-surfaced, parking facilities must have adequate

night time lighting and drainage must be managed within the site according to an approved lot grading plan.

15. All parts of the site to which vehicles may have access and parking areas must be hard-surfaced (asphalt or concrete), clearly demarcated, parking signage be provided to designate the barrier free stall, parking facilities used at night must have adequate lighting for the entire parking facility, be graded and drained of surface water, and be landscaped according to the approved landscaping plan as per Land Use Bylaw Section 49.1.
16. That an abandoned well search will be submitted to the Town prior to start of development of the site.
17. Freestanding and entrance signs are subject to the submission of a development permit application, including the location, height and dimensions, as per regulations of Land Use Bylaw Part 5.
18. The landowner or developer shall apply to the Municipal Planning Commission (Subdivision and Street Naming Advisory Committee) for a street name as per the Town's Subdivision, Street and Building Naming Policy via submission of a letter or an email to the Development Officer.

CARRIED UNANIMOUSLY

6.2 MPC Meeting Schedule 2019

2019 MPC Mtg. Sched.
48/12/2018/MPC

Moved by Grant Clark that the Municipal Planning Commission approve the 2019 Municipal Planning Commission Meeting schedule as presented.

CARRIED UNANIMOUSLY

7. Information Items

7.1 Subdivision Application 2018-SPT-05

**Heritage Park Lot Line Adjustment
NW ¼ Section 36-52-1-5 (remnant), Plan 1499NY Block B,
Plan 1499NY Lot R2, and Plan 6381MC Block 5 Lot R**

The Manager of Planning gave a brief overview of the report.

Sub. App.
2018-SPT-05
HP Lot line Adj.
49/12/2018/MPC

Moved by Councillor Eric Meyer that the Municipal Planning Commission accept Subdivision Application 2018-SPT-05 to consolidate four Town-owned lots and subdivide them into 3 new lots for information.

CARRIED UNANIMOUSLY

8. Closed Session – None

9. Question & Answer

Nico Wyngaarden thanked Commission Members, Administration and Council for the opportunity to serve on the Municipal Planning Commission for the past six years.

Councillor Justin Laurie inquired about the following:

- An update from Maple Leaf Homes; and,
- An update on video recording system for MPC meeting in 2019

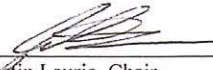
Councillor Justin Laurie thanked Nico Wyngaarden for his 6 years of commitment to the Municipal Planning Commission and presented him with a gift on behalf of the Town of Stony Plain.

The Chair wished everyone a very Merry Christmas and Happy New Year.

10. Next Meeting Date - Tuesday, January 15 , 2018 – Regular Meeting

11. Adjournment

The Chair adjourned the meeting at 6:42 p.m.


Justin Laurie, Chair
Karie Nothof, Corporate Recording Secretary

END OF ITEM



Bylaws



**TOWN OF STONY PLAIN
COUNCIL AGENDA
REQUEST FOR DECISION**

Public Meeting

COUNCIL MEETING DATE: January 28, 2019

ITEM DESCRIPTION OR TITLE

Supplementary Assessment Bylaw 2605/AS/19

RECOMMENDATION

That Town Council gives first reading to Supplementary Assessment Bylaw 2605/AS/19 a bylaw to authorize the supplementary assessment of all improvements within the Town of Stony Plain for 2019.

That Town Council gives second reading to Bylaw 2605/AS/19.

That Town Council gives unanimous consent to consider third reading to Bylaw 2605/AS/19.

That Town Council gives third reading to Bylaw 2605/AS/19.

STRATEGIC PLAN



**BACKGROUND**

Pursuant to Section 313 of the Municipal Government Act, a supplementary **assessment** bylaw must be passed every year if a municipality wishes to require the preparation of supplementary assessments for improvements. The Town of Stony Plain first implemented a supplementary assessment in 1998 for manufactured homes only. The supplementary assessment bylaw now encompasses all new improvements that become occupied in the current year, thus eliminating any tax inequities amongst properties.

The recommendation before Council is for all three readings of this bylaw with a further bylaw to be passed setting the tax rate for supplementary assessments.

FINANCIAL IMPLICATIONS

Operating:	_____ N/A _____	Capital Cost:	_____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

POLICY AND/OR LEGISLATIVE IMPLICATIONS

1. Section 313, Municipal Government Act RSA 2000

ATTACHMENTS

Bylaw 2605/AS/19 Supplementary Assessment



REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

SUBMITTED BY:


MANAGER OF FINANCIAL SERVICES

LEGISLATIVE REVIEW:


MANAGER OF LEGISLATIVE SERVICES

FINAL REVIEW:


GENERAL MANAGER OF CORPORATE
SERVICES


TOWN MANAGER

BYLAW 2605/AS/19

**BEING A BYLAW OF THE TOWN OF STONY PLAIN IN THE PROVINCE OF ALBERTA TO
AUTHORIZE THE SUPPLEMENTARY ASSESSMENT OF ALL IMPROVEMENTS WITHIN
THE TOWN OF STONY PLAIN**

WHEREAS pursuant to Section 313 of the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta 2000 and amendments thereto, if a municipality wishes to require the preparation of supplementary assessments for improvements, the council must pass a supplementary bylaw authorizing the assessments to be prepared for the purpose of imposing a tax under Part 10 in the same year;

AND WHEREAS a bylaw under Subsection (2) as above must refer to all improvements within the Town of Stony Plain;

NOW THEREFORE, the Council of the Town of Stony Plain, in the Province of Alberta, duly assembled enacts as follows:

1. The assessor for the Town of Stony Plain is hereby authorized to make supplementary assessments of improvements during the taxation year in accordance with the provisions of Part 9, Division 4, Preparation of Supplementary Assessments, Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta 2000 and amendments thereto.
2. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.
3. This bylaw replaces Bylaw 2587/AS/18.
4. This bylaw shall take full force and effect upon passage of third and final reading and upon signing in accordance with Section 213, Municipal Government Act, Revised Statutes of Alberta 2000.

Read a first time this day of , AD 2019.

Read a second time this day of, AD 2019.

Given unanimous consent this day of , AD 2019.

Read a third time this day of , AD 2019.

Mayor William Choy

Jen Boleski, CPA, CA
General Manager of Corporate Services

END OF ITEM





**TOWN OF STONY PLAIN
COUNCIL AGENDA
REQUEST FOR DECISION**

Public Session

COUNCIL MEETING DATE: January 28, 2019

ITEM DESCRIPTION OR TITLE

Supplementary Tax Rate Bylaw 2606/TAX/19

RECOMMENDATION

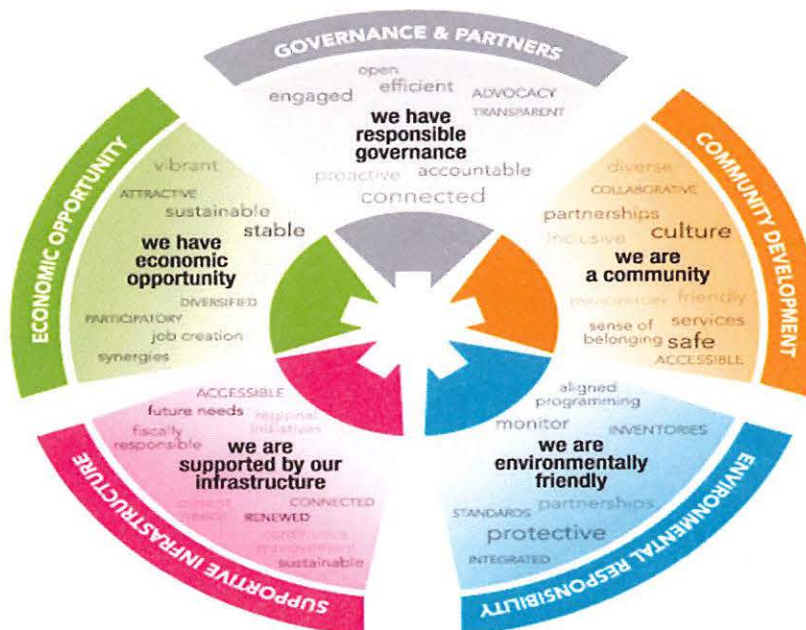
That Town Council gives first reading to Supplementary Tax Rate Bylaw 2606/TAX/19 a bylaw to authorize a supplementary tax rate of all improvements within the Town of Stony Plain for 2018.

That Town Council gives second reading to Bylaw 2606/TAX/19.

That Town Council gives unanimous consent to consider third reading to Bylaw 2606/TAX/19.

That Town Council gives third reading to Bylaw 2606/TAX/19.

STRATEGIC PLAN



**BACKGROUND**

Pursuant to Section 369 of the Municipal Government Act, a supplementary **tax rate** bylaw must be passed once the supplementary assessment bylaw has been prepared. A new bylaw is required every year. The bylaw before Council stipulates that the rate will be the same as the 2019 property tax rate.

The total supplementary assessment in 2018 generated a supplementary tax of **\$55,785.52** of which **\$37,719.93** represented the Municipal Portion.

FINANCIAL IMPLICATIONS

Operating:	<u>N/A</u>	Capital Cost:	<u></u>
Budget Available:	<u></u>	Budget Available:	<u></u>
Unbudgeted:	<u></u>	Unbudgeted Costs:	<u></u>
Source of Funds:	<u></u>	Source of Funds:	<u></u>

POLICY AND/OR LEGISLATIVE IMPLICATIONS

1. Section 369, Municipal Government Act RSA 2000

ATTACHMENTS

Bylaw **2606/TAX/19** Supplementary Tax Rate Bylaw



REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

SUBMITTED BY:

Sharon Horchuk
MANAGER OF FINANCIAL SERVICES

Legislative Review:
(IF APPLICABLE)

[Signature]
MANAGER OF LEGISLATIVE SERVICES

FINAL REVIEW:

[Signature]
GENERAL MANAGER OF CORPORATE
SERVICES

[Signature]
TOWN MANAGER

BYLAW 2606/TAX/19

**BEING A BYLAW OF THE TOWN OF STONY PLAIN IN THE PROVINCE OF ALBERTA
TO IMPOSE A SUPPLEMENTARY TAX RATE FOR ALL IMPROVEMENTS WITHIN THE
TOWN OF STONY PLAIN**

WHEREAS pursuant to Section 369 of the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta 2000 and amendments thereto, if in any year a council passes a bylaw authorizing supplementary assessments to be prepared in respect of property, the council must, in the same year, pass a bylaw authorizing it to impose a supplementary tax in respect of that property;

AND WHEREAS Council has passed Bylaw 2605/AS/19;

NOW THEREFORE, the Council of the Town of Stony Plain, in the Province of Alberta, duly assembled enacts as follows:

1. The tax rates set by the 2019 property tax bylaw be imposed as the supplementary tax rates on all improvements located in the municipality.
2. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.
3. This bylaw replaces Bylaw 2588/TAX/18.
4. This bylaw shall take full force and effect upon passage of third and final reading and upon signing in accordance with Section 213, Municipal Government Act, Revised Statutes of Alberta 2000.

Read a first time this day of , AD 2019.

Read a second time this day of, AD 2019.

Given unanimous consent this day of, AD 2019.

Read a third time this day of, AD 2019.

Mayor William Choy

Jen Boleski, CPA, CA
General Manager of Corporate Services

END OF ITEM



Business Items



**TOWN OF STONY PLAIN
COUNCIL AGENDA
REQUEST FOR DECISION**

PUBLIC SESSION

COUNCIL MEETING DATE: *January 28, 2019*

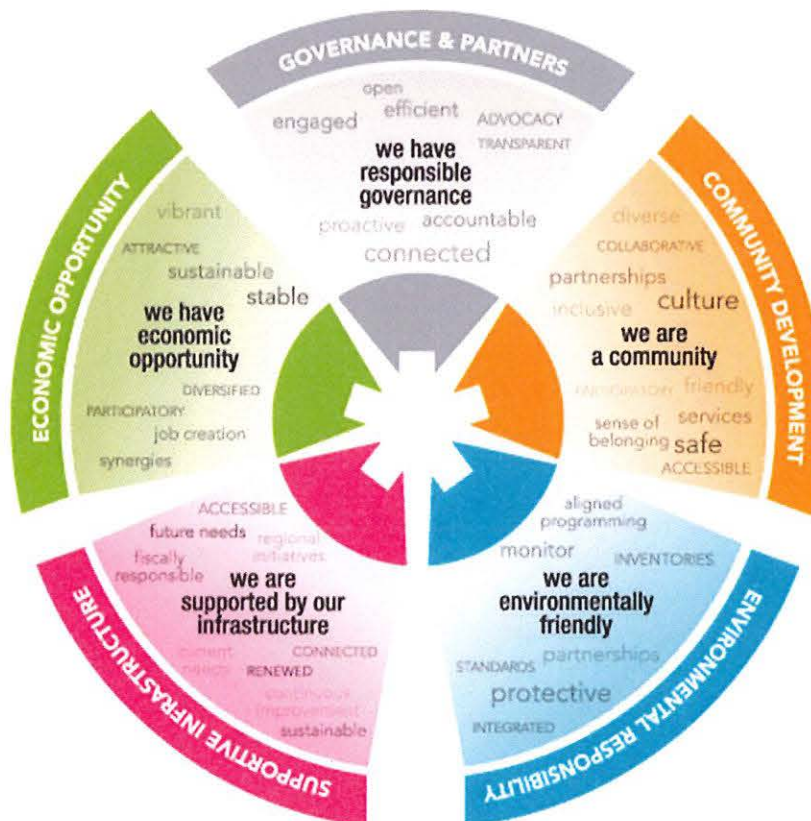
ITEM DESCRIPTION OR TITLE

Recreation Facility Conceptual Design and Public Engagement

RECOMMENDATION

That Council approves the presented facility conceptual design and authorizes Administration to start the public engagement phase of the project.

STRATEGIC PLAN



BACKGROUND

In 2017 Administration engaged BR2 Architecture to assist with the development of conceptual recreation facility options adjacent to and including the Glenn Hall arena. The conceptual options provided a high level look at the potential land massing that may be suitable for the Glenn Hall arena and green space lands adjacent to the existing facility. Administration tabled a report with Council showing the potential facility development at the Glenn Hall site and the potential cost implications. The report was tabled as an opportunity to understand what scale of facility development was possible at the Glenn Hall site and the impacts on the existing facilities in addition to an introduction to the scale of financial commitment required for a large recreation facility.

On August 21st, 2017 Council was presented with the final draft of the Regional Indoor Facility study completed by Stantec. The Town, City of Spruce Grove and Parkland County contributed 1/3 each for the cost of Indoor Facility Study project. The top five (5) ranking facility development priorities presented in the study include:

1. Leisure Pool
2. Arena
3. Indoor Adventure
4. Fitness/Wellness
5. Fieldhouse/Dryfloor

In December 2017 Council approved the Community Engagement and Conceptual Design for Recreation and Cultural Facility Development initiative with the adoption of the 2018-2020 Corporate Plan. The approved initiative outlined the following actions:

Included in the 2017-2020 Strategic Plan under the Supportive Infrastructure pillar, are the following strategic priorities:

“Examining the feasibility of an expanded recreation facility”.

“Examining the feasibility of a cultural centre in Stony Plain”.

“Recommendations to optimize the existing community centre use and accessibility”

Utilizing the support of a Consultant specializing in community facility stakeholder engagement, Administration will engage stakeholders, residents and regional partners to shape the conceptual designs of future recreation and cultural facilities. Engaging the community through one process will minimize stakeholder burnout and offer a wider community perspective. The conceptual designs will assist with, and guide decisions related to the functionality and capital funding commitment to recreation and cultural facilities. This will include adoption of the program elements to be included in the final design to be constructed.

Work completed by the end of the third quarter will include:

- review of existing facility reports
- identifying facility operational space elements
- development of primary design options that address needed facility upgrades and future use
- Class “C” costing of adopted designs

This initiative will prepare the Town for the movement to detail design, tender and construction of the selected recreation and cultural facilities as financial and community support is confirmed.



In the second quarter of 2018 the Town completed a Request for Proposal process for the completion of a Community Engagement and Conceptual Design Project for Recreation and Culture. The Town received five (5) submissions. At the completion of the process a contract was signed with BR2 Architecture.

Administration has worked with BR2 to provide three (3) conceptual designs to Council for consideration. Council asked Administration for a refined facility design for final approval to be included in the public engagement phase of the project. Administration has attached the refined conceptual recreation campus design for approval. The design includes the addition of:

- a new arena
- a new indoor aquatics facility
- a new fieldhouse
- a new gymnasium
- a new adventure area
- public and administrative areas required to operate the building

The design also includes the addition of outdoor field space and the addition of parking areas to the recreation campus area. The current placement of amenities at the Glenn Hall site will be impacted by the construction of the recreation campus. The addition of built facility will require the movement of ball diamonds and the Centennial outdoor rink. The new design includes the replacement of impacted facilities. The conceptual design presented this evening has a class “d” costing of \$74,000,000 for built facility development and \$6,500,000 in site development for a total estimated cost of \$80,500,000.

With Councils approval of the conceptual design presented and to start the public engagement phase, the following timelines are projected:

- Q1** *Public engagement of stakeholder and public to confirm design and design detail*
- Q2** *Refinement of conceptual design, more detail included in new drawings*
Presentation of refined conceptual design with cost implications to Council
Public presentation of refined design
Business case development and analysis
- Q3** *Approval to proceed with detail drawings of approved conceptual design*
Approval to construct the chosen recreation facility

COMMUNICATIONS

Administration will be working with Communications in partnership with the projects public engagement team to ensure the public is notified and invited to the engagement sessions applicable to the level of involvement required.

**IMPLICATIONS OF DECISION**

The approval of the presented design will permit Administration to continue advancing the development of a recreation facility that will meet the needs of the region identified in the 2017 Tri Region Indoor Facility study. The proposed design addresses the top five (5) ranking priorities identified by residents in the region as facility development to meet their quality of life needs. Approval will also permit Administration to start discussions with the City of Spruce Grove and Parkland County about the potential capital and operational funding partnerships. These conversations will help frame the financing of this project to provide Council with critical information required prior to approving construction of the project.

The approval of the conceptual design and movement to the public engagement phase will provide a clear and committed message to the community and our regional partners about the priority and importance Council has placed on this project.

FINANCIAL IMPLICATIONS

Operating:	_____	Capital Cost:	_____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

POLICY AND/OR LEGISLATIVE IMPLICATIONS**ATTACHMENTS**

1. Recreation Facility Conceptual Design January 2019.

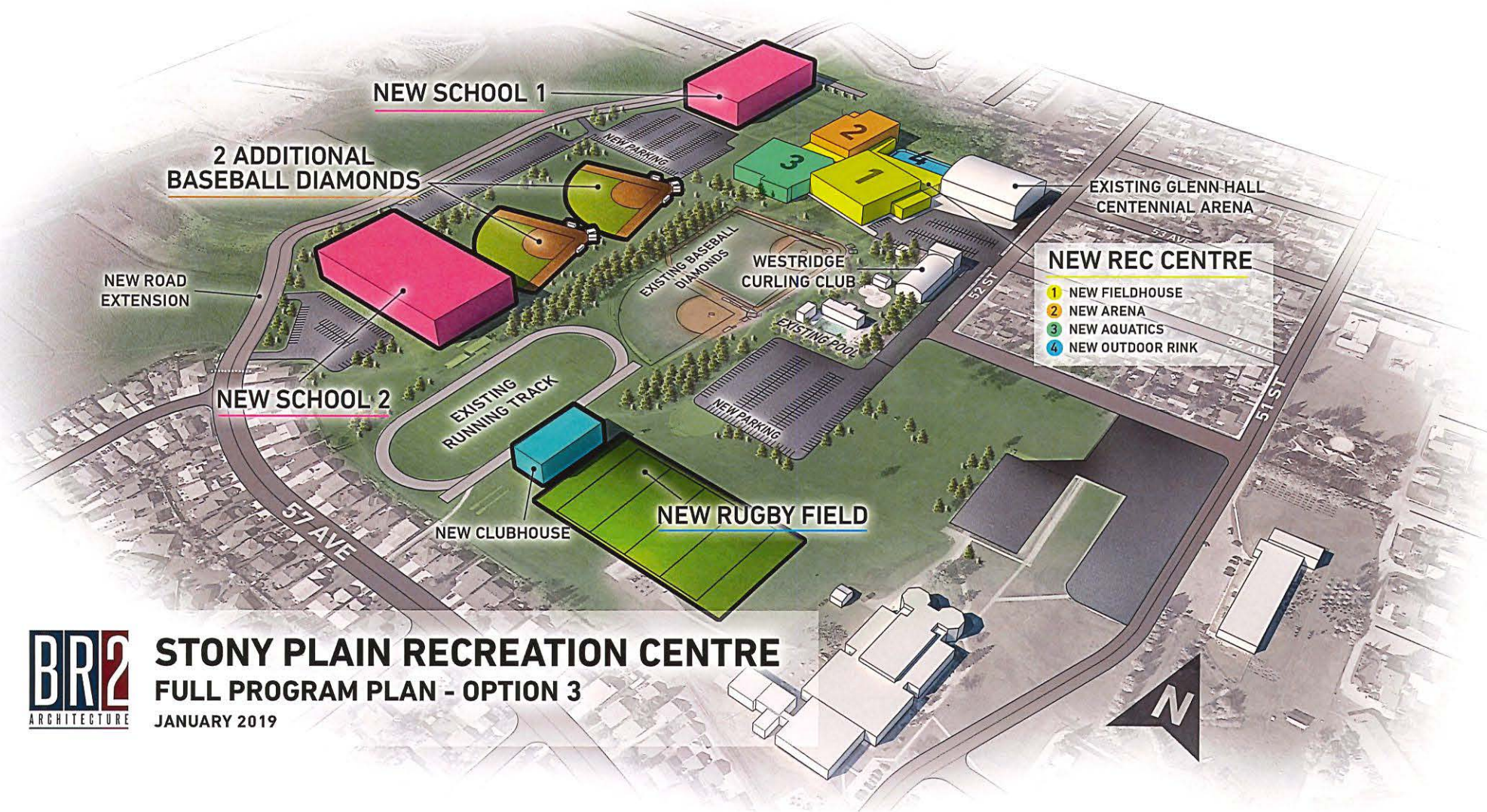


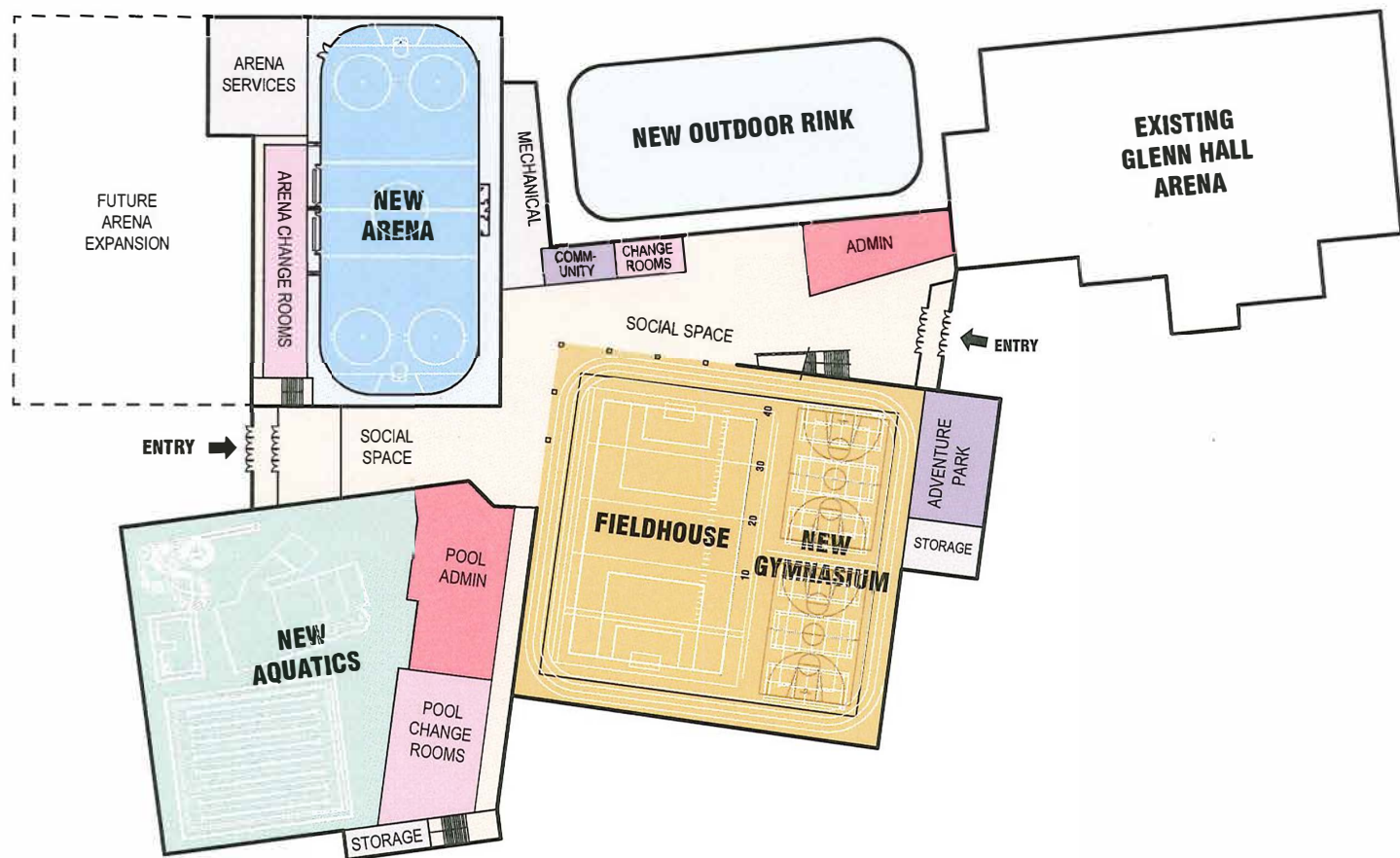
REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

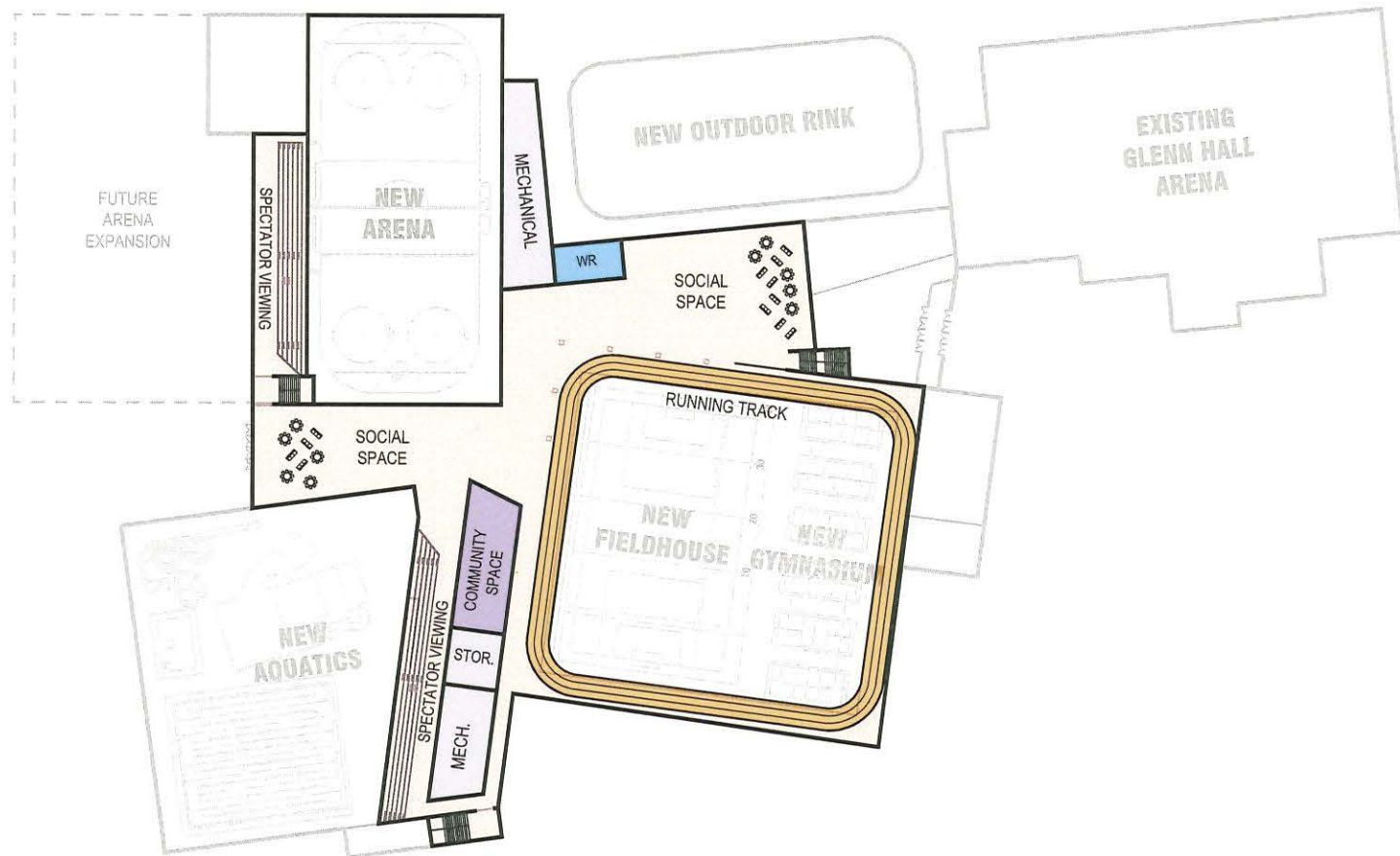
FINAL REVIEW:


GENERAL MANAGER


TOWN MANAGER







END OF ITEM





**TOWN OF STONY PLAIN
COUNCIL AGENDA
REQUEST FOR DECISION**

PUBLIC SESSION

COUNCIL MEETING DATE: January 28, 2019

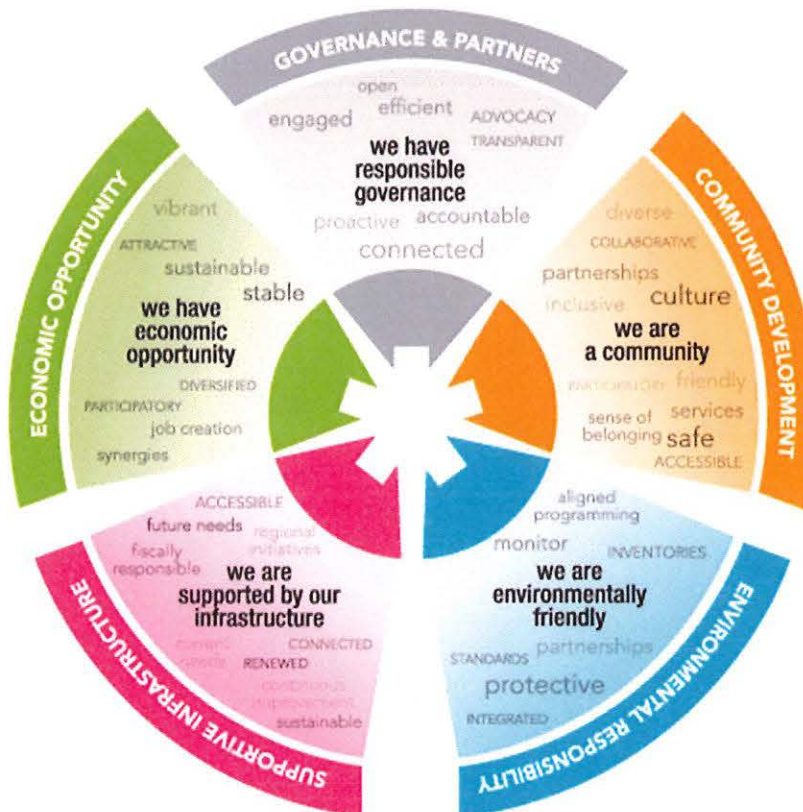
ITEM DESCRIPTION OR TITLE

John Paul II Catholic School Service Road Funding

RECOMMENDATION

That Council approves \$450,000 to be funded from deferred off site levies for the construction of the local improvements and service road to the John Paul II Catholic School site, required as a result of the Alberta Transportation Secondary Highway 779 project.

STRATEGIC PLAN





BACKGROUND

Alberta Transportation (AT) has commenced upgrading of Secondary Highway 779 (48th Street) within the Town. AT has notified the Town of its intention to construct a median on 48th Street dividing north and south bound traffic that will prevent vehicular access for southbound vehicles wishing to turn left into the John Paul II Catholic School site. This is consistent with the functional planning that was completed for the Secondary Highway 779 project.

As a result of the construction of the median on 48th Street it is necessary for a service road to be constructed from Willow Park Road across the lands currently owned by Exclusive Development Inc. to the school reserve lots to facilitate the safest possible public ingress and egress to John Paul II Catholic School.

A subdivision for the Willows by Exclusive development has been approved by the Town with conditions. As a result of the urgent need for construction of the service road prior to the completion of the Secondary Highway 779 project, the Town and developer have come to an agreement whereby the Town will work with AT to engage a contractor or contractors to construct the service road and to install such local improvements under the service road that are necessary for the development.

Exclusive Development Inc. shall reimburse the Town for the actual construction costs for the construction of the service road and local improvements pursuant to the agreed upon payment terms.

COMMUNICATIONS

N/A

PUBLIC PARTICIPATION

N/A

IMPLICATIONS OF DECISION

The Town will communicate and with Alberta Transportation to ensure that the service road is completed in coordination with the AT project for Highway 779.

FINANCIAL IMPLICATIONS

Operating: _____

Capital Cost: _____ \$450,000



Budget Available: _____

Budget Available: _____

Unbudgeted: _____

Unbudgeted Costs: \$450,000

Source of Funds: _____

Source of Funds: Off Site Levy

POLICY AND/OR LEGISLATIVE IMPLICATIONS

N/A

ATTACHMENTS

Aerial Context Map for 2016-SPT003 showing the revised first stage boundary



REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

GENERAL MANAGER APPROVED:


GENERAL MANAGER

FINANCE REVIEW:


MANAGER OF FINANCE

FINAL REVIEW:

GENERAL MANAGER



TOWN MANAGER

Aerial Context Map for 2016-SPT-03 showing the revised first stage boundary



END OF ITEM





**TOWN OF STONY PLAIN
COUNCIL AGENDA
PRESENTATION**

PUBLIC SESSION

COUNCIL MEETING DATE: *January 28, 2019*

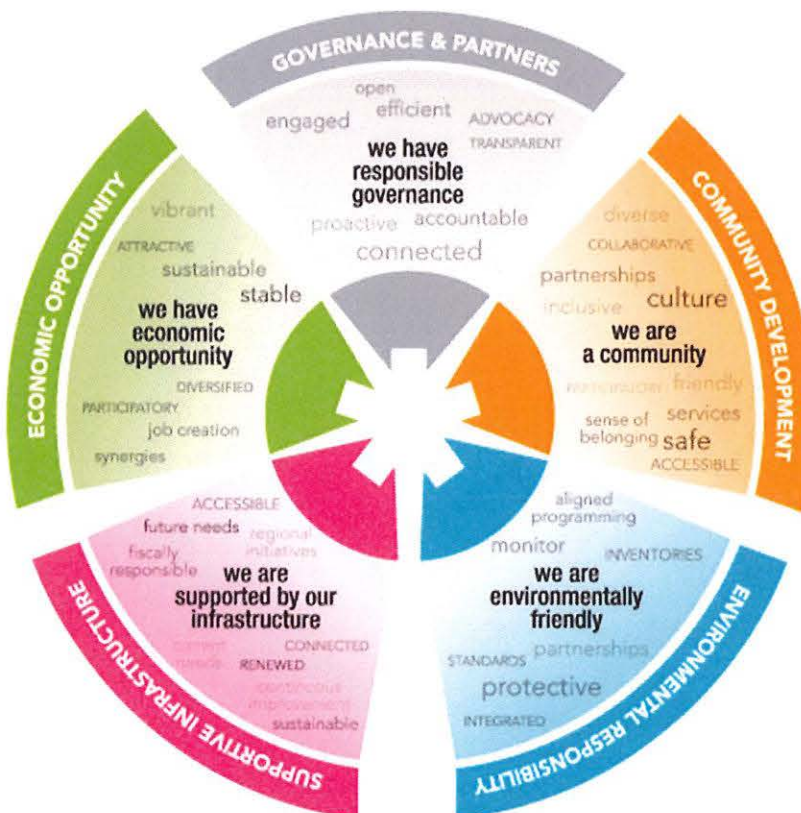
ITEM DESCRIPTION OR TITLE

Automated Traffic Enforcement Update and Information Report

RECOMMENDATION

That Council accepts the Automated Traffic Enforcement Update and Information Report as information.

STRATEGIC PLAN



BACKGROUND

The Town of Stony Plain has utilized Automated Traffic Enforcement (ATE) as a supplementary speed enforcement strategy for more than ten (10) years. The Town has held ATE contracts with two (2) contractors over the past ten (10) plus years, Global Traffic Group and Independent Traffic Services Ltd. The Town completed a Request for Quotation process in the fall of 2018 as the contract with Global Traffic Group was expiring at the end of 2018. The Town received three (3) proposals and after the process was completed a contract was signed with Brekford Traffic Safety Inc. The Town's contract with Brekford Traffic Safety Inc. expires at the end of 2021.

The average annual count of ATE violations issued in Stony Plain is 8,500, with the RCMP and Community Peace Officers issuing an additional 1,500 violations, equalling 10,000 average annual violations. The most effective traffic enforcement includes the use of automated and traditional enforcement practices.

The Town's ATE program is governed and permitted by the Province of Alberta, managed by the Ministry of Justice and Solicitor General. The Town is required to provide ATE statistics on a quarterly and annual frequency to the Director of Policing and Audits with the Justice and Solicitor General's Office. The Town's ATE program is audited by the Justice and Solicitor General's Office on a five (5) year frequency to ensure our program meets the guidelines for the delivery of ATE in an approved municipality. An audit of the Town's ATE program was completed in December 2016. The Audit found the Town to be fully compliant. The Town is also required to complete the Traffic Safety Plan every three (3) years, approved by the Commanding Officer at the Stony Plain RCMP detachment, including approved ATE zones. The Town's current Traffic Safety Plan expires at the end of 2020. The Town currently identifies fifteen (ATE) zones in the Traffic Safety Plan.

The Automated Traffic Enforcement Technology Guidelines approved by the Ministry of Justice and Solicitor General identify four (4) principals to guide the use of ATE in a community. The guidelines include:

- **High-risk locations** are those where the safety of citizens or police officers would be at risk through conventional enforcement methods.
- **High-frequency locations** are those where data indicates motorists are ignoring or breaking traffic laws on an ongoing basis.
- **High-collision locations** are those where data indicates a greater frequency of property damage, injury or fatal collisions.
- **High-pedestrian volume locations** are those where data indicates a high volume of pedestrian traffic.

Additionally, ATE can only be used as a supplementary enforcement tool to traditional speed enforcement strategies and may only be used in areas where the following exists:

- Areas or intersections where conventional enforcement is unsafe or ineffective;
- Areas or intersections with an identifiable, documented history of collisions;
- Areas or intersections with an identifiable, documented history of speeding problems;
- Intersections with an identifiable, documented history of offences;

- Intersections near schools, post-secondary institutions, other areas with high pedestrian volumes.
- High-speed or multi-lane roadways;
- School and play-ground zones or areas;
- Construction zones; or
- Areas where the public or a community has expressed concerns related to speeding.

The Town's current ATE program includes speed enforcement only. The Town does not include intersection monitoring under the current contract. Intersection monitoring typically focusses on speed on green and red light violations or stop sign violations at intersections without lights. The current contract includes thirty two (32) hours per week of ATE by the contractor. The Contractor's ATE activities are restricted to the approved zones included in the Traffic Safety Plan. The Town, with the approval of the RCMP is able to remove zones as conditions in zones change or add zones as areas meeting the criteria of approval arise.

The speed tolerance levels approved under the Town's Traffic Safety Plan for the operations of ATE are:

- +15 km/hr over posted speed limit on municipal roads
- +10 km/hr over posted speed limit in school and playground zones

For each violation issued, the Province of Alberta retains 27%, the ATE Contractor retains 28% and the Town retains 45%.

The Town's 2019 operating budget for ATE is estimated at \$870,000. The Town transfers, an average of \$400,000 annually to the Policing Reserve as a result of the ATE surplus after expenses have been paid. The Policing and Public Safety Reserve has been used to fund the following over the past 10 years:

2009							
	Community Budget Requests						
		Citizens on Patrol				5,927.00	
		Drug Strategy Team				5,000.00	
		Parkland Search & Rescue				10,000.00	
		Victim Services				10,000.00	
		Parkland Turning Points				10,000.00	40,927.00
		Summer overtime funded					4,081.28
		Vermac speed trailer					11,445.00
		Trail/Park Solar Lighting					75,116.96
		Fund Bylaw Officer training					320.04
		RCMP exercise and office equipment					26,627.28
	Total Amount spent in 2009						158,517.56



2010									
Furniture for Peace Officer space at RCMP detachment								14,706.20	
Community Budget Requests									
Citizens on Patrol						8,998.00			
Drug Strategy Team						5,000.00			
Parkland Search & Rescue						10,000.00			
Victim Services						10,000.00			
Parkland Turning Points						10,000.00			
PAYES						5,000.00		48,998.00	
Intersection Signals								27,500.00	
Trail/Park Solar Lighting								61,232.85	
Cameras in the Community								20,647.17	
Total Amount spent in 2010								173,084.22	
2011									
Community Budget Requests									
Citizens on Patrol						7,045.00			
Drug Strategy Team						5,000.00			
Parkland Search & Rescue						12,000.00			
Victim Services						10,000.00			
Parkland Turning Points						30,000.00			
PAYES						5,000.00		69,045.00	
Trail/Park Solar Lighting								45,863.59	
Audible Units for Pedestrian Crossings								13,656.00	
Video Surveillance for Recycle Center								7,375.00	
Total Amount spent in 2011								135,939.59	



2012								
	Trail/Park Solar Lighting							45,024.24
	Two Municipal Enforcement Vehicles							94,715.67
	RCMP Contract							216,691.06
	Community Budget Requests							
	Drug Strategy Team					5,000.00		
	Parkland Search & Rescue					12,000.00		
	Victim Services					10,000.00		
	Parkland Turning Points					30,000.00		
	PAYES					5,000.00	62,000.00	
	Total Amount spent in 2012							418,430.97
2013								
	Community Budget Requests							
	Citizens on Patrol							
	Drug Strategy Team					5,000.00		
	Parkland Search & Rescue					10,000.00		
	Victim Services					10,000.00		
	Parkland Turning Points					30,000.00	55,000.00	
	Municipal Enforcement Equipment						7,729.00	
	Street Lights from Golf Course Rd to 79th Ave to Memorial High School						69,968.15	
	RCMP Contract						300,000.00	
	Total Amount spent in 2013							432,697.15

2014							
	Community Budget Requests						
	Citizens on Patrol						
	Drug Strategy Team				5,000		
	Parkland Search & Rescue				10,000		
	Victim Services				15,000		
	Parkland Turning Points				30,000		
							60,000
	Wood Ave Traffic lights						205,516
	Traffic Signals Brightbank & GC						204,620
	RCMP Building study						5,296
	Total Amount spent in 2014						475,431
2015							
	Community Budget Requests						
	Drug Strategy Team				5,000		
	Victim Services				15,000		
	Parkland Turning Points				30,000		
							50,000
	FCSS Relocation						150,000
	Total Amount spent in 2015						200,000
2016							
	Community Budget Requests						
	Drug Strategy Team				8,000		
	Parkland Search & Rescue				6,000		
	Victim Services				15,000		
	Parkland Turning Points				30,000		
							59,000
	New Community Peace Vehicle						55,160
	Parkland County Fire Truck						400,000
	Municipal Enforcement Equipment						15,000
	Traffic Lights 49 Ave & GC Road						25,625
	Traffic Signal-High Park & 79 St						13,750
	RCMP Contract						100,000
	Total Amount spent in 2016						668,535

2017				
Community Budget Requests				
	Drug Strategy Team	8,000.00		
	Parkland Search & Rescue	6,000.00		
	Victim Services	15,000.00		
	Parkland Turning Points	30,000.00		
				59,000.00
Traffic Signals				20,625.00
			Total	79,625.00
2018				
Community Budget Requests				
	Drug Strategy Team	8,000.00		
	Parkland Search & Rescue	6,000.00		
	Victim Services	15,000.00		
	Parkland Turning Points	30,000.00		
				59,000.00
RCMP Debenture				667,080.11
Traffic Signals				437,493.31
Offleash Dog Park				31,170.00
			Total	1,194,743.42

The Town also utilizes three (3) speed notification signs. The signs monitor vehicle speed and flash the current speed of a passing vehicle to communicate to the driver the captured speed of the vehicle. The signs are used as an education tool and to assist with the gathering of information to determine if a zone should be created for active ATE. Annually the three (3) signs monitor an average of 1,387,943 vehicles. The average speed of the vehicles passing the speed monitoring signs is slightly over the posted speed limit with an average of 25% of vehicles exceeding the posted speed limit. Of the 25% exceeding the posted speed limit, less than 1% of vehicles were travelling over the speed tolerances set for the issue of a speeding violation.

The speed monitoring signs are located for extended periods of time to gather reliable data in specified locations. The signs are moved from time to time as areas of concern are identified. The current ATE contract includes three (3) speed monitoring signs. Additional signs may be placed around the community at a cost to the Town. The Town has added two (2) signs to the recently completed Veteran's Boulevard.



The Town's ATE program is focused on monitoring and enforcing speed in zones that have the potential of the highest risk to residents. Speeding vehicles can be found in any area of the community at any time of the day. The Town's ATE program places highest priority to school and playground zone enforcement. ATE operators spend more than 85% of their time in school and playground zones leaving an average of 15% of time spent on other residential zones.

The Town's ATE program does not permit operators to hide while conducting speed operations, we believe in an open and transparent program. The Town has swiftly dealt with operators that lose sight of the importance of a transparent ATE program. To further the transparency of the program, the Town communicates the ATE locations daily on the Town's web page. The Town may choose to implement other automated traffic services at any time with the current contractor. Extended services may include, speed on green, red light and stop sign violations. Administration has not requested any information on the implementation of these services with the contractor at this time.

COMMUNICATIONS

IMPLICATIONS OF DECISION

FINANCIAL IMPLICATIONS

Operating:	_____	Capital Cost:	_____
Budget Available:	_____	Budget Available:	_____
Unbudgeted:	_____	Unbudgeted Costs:	_____
Source of Funds:	_____	Source of Funds:	_____

POLICY AND/OR LEGISLATIVE IMPLICATIONS

ATTACHMENTS

1. Automated Traffic Enforcement Technology Guidelines



AGENDA ITEM NO.:

9.3

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

FINAL REVIEW:

GENERAL MANAGER

TOWN MANAGER

Automated Traffic Enforcement Technology Guidelines

Province of Alberta

(September 2014) Revised

Automated Traffic Enforcement Technology Guidelines **Province of Alberta**

A. PREAMBLE

Automated traffic enforcement technology is an important tool to enhance traffic safety. These guidelines are designed to ensure fairness and consistency in the use of automated traffic enforcement technology across Alberta. Devices falling under this program include speed and intersection safety technologies.

These guidelines apply to all municipalities who are currently using automated traffic enforcement technology or are planning to use this technology.

Albertans value the safety and security of their communities. They expect that drivers who endanger the lives and well-being of others will be detected and charged. They want to know their children will be safe when they cross the road to school. Road construction workers need safe working conditions, commuters want to drive to and from work in safety and police officers need protection when conducting traffic enforcement.

Automated traffic enforcement technology is one tool that can be used to enforce traffic laws and should only be operated with the support of the local police service. Police services in Alberta not only have the primary responsibility for traffic safety enforcement but also have the expertise to determine where automated traffic enforcement technology can best be deployed to compliment existing traffic safety initiatives. Automated traffic enforcement technology programs under the direction of police will ensure compliance with existing standards and consistent enforcement practices geared towards traffic safety.

Recognizing each community has different policing needs and concerns, Albertans expect automated traffic enforcement technology to be used fairly and with consistency throughout the province.

Automated traffic enforcement technology is predicated on a municipality-by-municipality basis and its use will be restricted within their respective municipal boundaries and not on provincial highways

Public advisories, standard and consistent use of signage and clear site selection criteria will promote the appropriate application of these tools. Presently, communities that are policed by the RCMP under a municipal policing contract or have their own police service can use automated traffic enforcement technology within their municipal boundaries. Automated traffic enforcement will not be in effect on provincial highways.

Automated traffic enforcement technology, combined with other speed enforcement methods, education and awareness can help reduce the number and severity of collisions on our roads.

These guidelines include a requirement for ongoing evaluation to measure the effectiveness of automated traffic enforcement technology on lowering speeds, reducing collisions and other relevant information related to traffic safety.

B. PRINCIPLES - USE OF AUTOMATED TRAFFIC ENFORCEMENT TECHNOLOGY

Traffic Safety criteria must be used to determine where automated traffic technology will be used. These criteria include, but are not restricted to, high-risk, high frequency, high-collision and high pedestrian volume locations.

- **High-risk locations** are those where the safety of citizens or police officers would be at risk through conventional enforcement methods.
- **High-frequency locations** are those where data indicates motorists are ignoring or breaking traffic laws on an ongoing basis.
- **High-collision locations** are those where data indicates a greater frequency of property damage, injury or fatal collisions.
- **High-pedestrian volume locations** are those where data indicates a high volume of pedestrian traffic.

It is also essential that automated traffic enforcement technology programs be used in conjunction with existing conventional enforcement and not used as a replacement for officer contact.

Unless approved by the Government of Alberta on a case-by-case basis, the use of automated enforcement is limited to intersection and speed related offences.

C. GUIDELINES

1. Organization

Presently, communities policed by the RCMP under a municipal policing contract or with their own police service have the ability to use automated traffic enforcement technology within their municipal boundaries. In those locations an Automated Traffic Enforcement Program can be established:

- Within a police service
- As a department or unit within a municipality
- As a contracted service to either of the above

Regardless of which option is selected or in place, responsibility for the operation of the Automated Traffic Enforcement Program shall rest with the police service of jurisdiction, which will provide direction in the following areas by:

- Ensuring enforcement is conducted in accordance with local Traffic Safety Plans
- Directing at which sites automated traffic enforcement technology is to be used, and
- Setting periods of operation and duration of enforcement

2. Site Selection Criteria

Automated traffic enforcement technology sites will not be selected randomly.

One or more of the following must exist before automated traffic enforcement technology is used at a specific site.

- Areas or intersections where conventional enforcement is unsafe or ineffective;
- Areas or intersections with an identifiable, documented history of collisions;
- Areas or intersections with an identifiable, documented history of speeding problems;
- Intersections with an identifiable, documented history of offences;
- Intersections near schools, post secondary institutions, other areas with high pedestrian volumes.
- High-speed or multi-lane roadways;
- School and play-ground zones or areas;
- Construction zones; or
- Areas where the public or a community has expressed concerns related to speeding.

The use of automated traffic technology in speed transition zones must be justified and reasonable, based on the site selection criteria. Automated traffic technology should not be used in transition zones, when a driver is approaching a higher/lower speed zone and is within sight of a higher/lower posted speed sign, unless there are well-documented safety concerns that would justify its use.

3. Operational Requirements for Automated Traffic Enforcement Technology

- A. Outside of intersections, Automated Traffic Enforcement Technology must have a human operator on site – unless approved by the Government of Alberta for areas of special safety needs or for other exceptional circumstances.

In cases where automated technology is not mounted on a vehicle and is set up away from the vehicle for safety or practical purposes, the human operator must still be positioned in close proximity to the equipment.

- B. Each automated enforcement location must have a corresponding 'Site Assessment' document issued by the police service of jurisdiction showing why the location was selected and how it relates to traffic safety.
- This document must be refreshed every three (3) years for speed locations and every five (5) years for intersection locations.
- C. The maximum time between when an offence is detected and a ticket is placed in the mail for service should not normally exceed 21 working days.

4. Operational Considerations for Intersection Safety Devices

Collisions involving pedestrians and vehicles in intersections are a leading cause of injury-related death and disability among Alberta road users. Intersections on urban streets, where the speed limit is 60 km/hr or less, are particularly dangerous. 47% of all people killed and 57% of those seriously injured in intersection crashes were injured or killed at an intersection on urban streets. (Road Safety Vision 2010)

Intersection Safety Devices will record evidence related to both speed and red light infractions in an effort to encourage safe driving habits through increased awareness and enforcement.

Intersection Safety Devices that record evidence relating to speed may only be used at intersections where there is automated technology capable of conducting red light enforcement.

It is anticipated that some offenders will proceed through a red light in excess of the posted speed limit. Drivers who proceed through a red light in excess of the posted speed limit create significant risk of death or serious injury to the public. In these situations, additional charges may be pursued. Additional charges should only occur after consultation with the Crown Prosecutor's Office on the specific offense(s) detected or alternately, at the Crown's direction on all situations of this nature.

Note: Red/yellow light timing at intersections monitored by an Intersection Safety Device must be established by a qualified engineer or other qualified professional according to accepted National and/or International technical and professional specifications.

5. Public Awareness

A key element to the success of any enforcement practice, including the use of automated traffic enforcement technology, is the implementation of a strong public awareness campaign. The following criteria shall be met before automated traffic enforcement technology is used.

A. Signage

- Permanent signs shall be posted on primary access roads entering municipalities that use automated traffic enforcement technology, alerting the public that automated traffic enforcement technology is used as a speed and red light enforcement tool in the municipality.
- Freeways, major thoroughfares or other roads that are monitored regularly by automated traffic enforcement technology shall have permanent signs along the route, in both directions, advising that speed is monitored by automated traffic enforcement technology.

- Intersections where automated traffic technology is used to monitor speed and red light infractions shall have signs posted in advance of the intersection, from all directions, to advise drivers that an intersection safety device may be in operation.
- Intersections where portable automated traffic technology is used instead of an Intersection Safety Device (ISD) to monitor speed and/or red light infractions shall have signs posted in advance of the intersection, from all directions, to advise drivers the equipment may be in operation.

B. New Automated Traffic Enforcement Program Requirements

Any new photo enforcement or ISD enforcement

- Shall advertise in the local media for a period of three months prior to enforcement taking place.
- Prior to full implementation, shall conduct a four-week familiarization period that would see the equipment in regular use but only issue 'warning notices' to motorists.

New Technology:

- All significantly new technology should be reviewed and accepted by Alberta Justice and Solicitor General before being implemented for use within a municipality.
- In today's evolving technology environment the term 'significantly' is difficult to define. Instead these guidelines will list accepted technology not requiring further review.
- A non-exhaustive list of currently accepted technology:
 - Radar
 - Laser
 - LIDAR
 - Time over distance speed measuring devices using imbedded road loops.

- Road loops triggered at time intervals to detect red light violations.
- Video camera equipment designed to record vehicles traveling through red lights at intersections.
- Additionally, technology related to camera/computer/software used to record offence information once it has been detected by the primary technology will not be reviewed.

C. Public Awareness

- Existing automated traffic enforcement technology sites must be advertised on a monthly basis by notifying the local media and posting on an established web site, where possible.

6. Testing For Intersection Safety Devices

Intersection Safety Devices shall be tested at minimum every 30 days by a tester appointed under the *Traffic Safety Act*. A tester of an intersection safety device will not be considered for appointment under the *Traffic Safety Act* until he/she provides to the appropriate Alberta Transportation employee suitable documentation from the device manufacturer demonstrating that the tester is competent in the inspection and testing of the intersection safety device.

7. Monitoring

Each enforcement agency shall collect data on the use of automated traffic enforcement technology. The data will be collected monthly on each site and reported quarterly to Alberta Justice and Solicitor General.

At a minimum, the data collection shall provide information as outlined in Appendix 'A'.

All traffic enforcement technology data generated by Automated Traffic Enforcement will be retained by the enforcement agency for a minimum of ten (10) years.

8. Peace Officers engaged in Automated Traffic Enforcement

- Peace Officer Appointments allowing the use of Automated Traffic Enforcement Technology may contain, as a condition of that appointment, a clause requiring compliance with Provincial Automated Traffic Enforcement Guidelines and Provincial Automated Traffic Enforcement Training Guidelines.
- The Public Security Division, at the direction of the Minister of Justice and Solicitor General, may conduct audits to ensure compliance with these guidelines.

These guidelines will come into effect and force on September 30, 2014.

END OF ITEM





**TOWN OF STONY PLAIN
COUNCIL AGENDA
REQUEST FOR DECISION**

PUBLIC SESSION

COUNCIL MEETING DATE: *January 28, 2019*

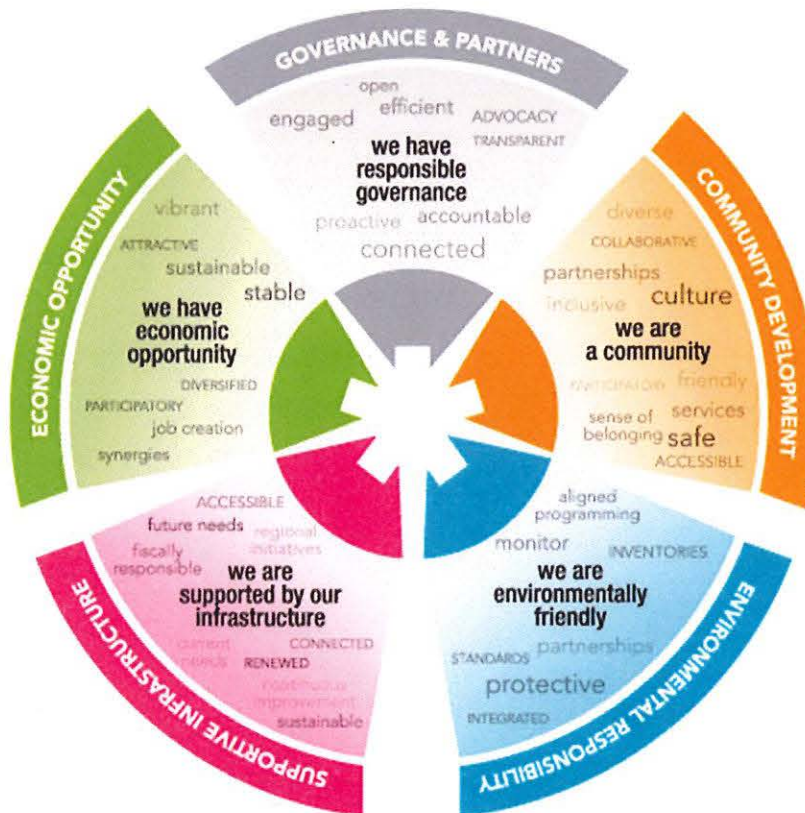
ITEM DESCRIPTION OR TITLE

Tri-Municipal Leisure Facility Board Citizen at Large Appointment

RECOMMENDATION

That Town Council approve and appoint Jerry George to the Tri-Municipal Leisure Facility Board.

STRATEGIC PLAN



**BACKGROUND**

In November of 2018 a position became available on the Tri-Municipal Leisure Facility Board. The Town's process to encourage citizens to apply for this position was initiated on November 16, 2018 and completed December 3, 2018; 5 applications were received. After being reviewed by the TLC Board of Director's, and supported by the entire board, Jerry George is being recommended to Council for appointment to the Tri-Municipal Leisure Facility Board. His Appointment will be effective immediately upon Council approval.

The TLC Board is recommending the appointment of:

Applicant	Term	Expiry
Jerry George	3 Year Term – 1 st Term	December 31, 2021

COMMUNICATIONS

As required by Policy C-LS-030 this vacancy was advertised in the Stony Plain Reporter as well as on the Town's Website, Facebook page and Twitter.

Once approved by Council a complete list of all board and committee members will be place on the Town website.

POLICY AND/OR LEGISLATIVE IMPLICATIONS

Town of Stony Plain, Citizen at Large Board Member Selection Policy C-LS-030.

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

PREPARED BY:


LEGISLATIVE SERVICES COORDINATOR

MANAGER APPROVED:


MANAGER

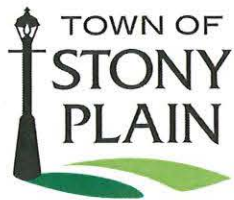
FINAL REVIEW:


GENERAL MANAGER


TOWN MANAGER

END OF ITEM





**TOWN OF STONY PLAIN
COUNCIL AGENDA
REQUEST FOR DECISION**

PUBLIC SESSION

COUNCIL MEETING DATE: *January 28, 2019*

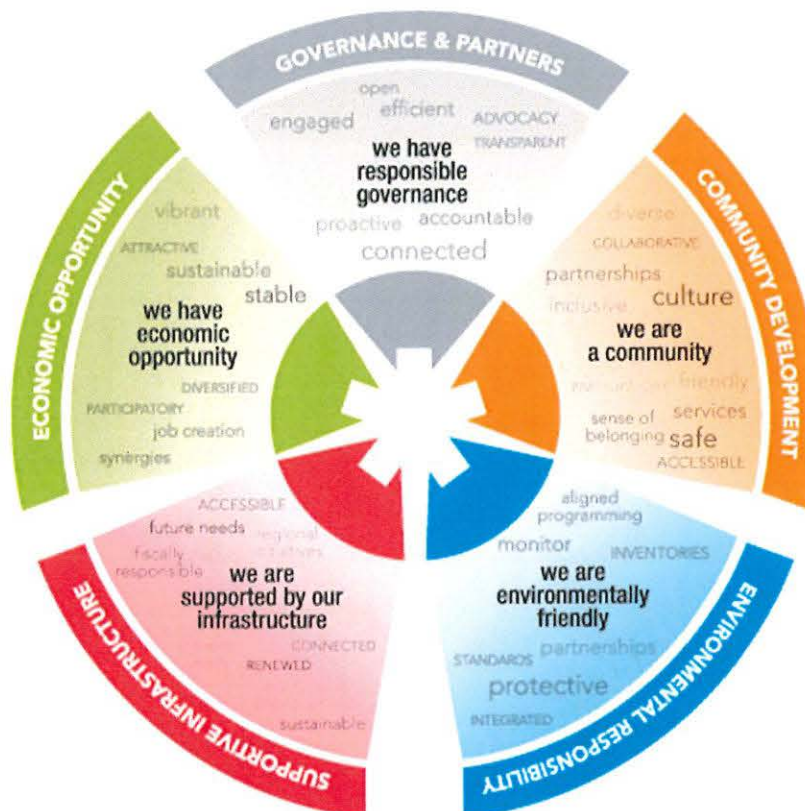
ITEM DESCRIPTION OR TITLE

Stony Plain Family and Community Support Services 2018 Fourth Quarter Report

RECOMMENDATION

That Council accepts the Stony Plain FCSS 2018 Fourth Quarter Report for information.

STRATEGIC PLAN



**BACKGROUND**

Beginning in 2018, Stony Plain Family and Community Support Services (FCSS) Administration committed to provide quarterly reports to the Stony Plain FCSS Strategic Management Board and to Stony Plain Town Council. Quarterly reporting is intended to provide timely information regarding programs, services and community development activities.

COMMUNICATIONS

Not applicable

PUBLIC PARTICIPATION

Not applicable

IMPLICATIONS OF DECISION**FINANCIAL IMPLICATIONS**

Operating: _____

Capital Cost: _____

Budget Available: _____

Budget Available: _____

Unbudgeted: _____

Unbudgeted Costs: _____

Source of Funds: _____

Source of Funds: _____

POLICY AND/OR LEGISLATIVE IMPLICATIONS

Not applicable

ATTACHMENTS

Stony Plain Family and Community Support Services Quarterly Report, October – December 2018



REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

PREPARED BY:


FCSS OFFICE COORDINATOR

MANAGER APPROVED:


FCSS EXECUTIVE DIRECTOR



TOWN MANAGER



Stony Plain FCSS Quarterly Report

OCTOBER — DECEMBER 2018

Stony Plain and area residents are enriched through a strong, healthy, connected community.

Phone: 780-963-8583

EVENTS

January 30

Let's Talk Dementia, call 780-962-7618 to register

January 31

Opioid Information & Awareness Breakfast, call 780-963-8583 to register

February 12

Eva Olsson - speaking to inspire the importance of standing up to injustice and hate.

SOLD OUT

February 19

5 Love Languages - Family Edition, call 780-963-8458 to register

February 27

Pink Shirt Day - wear pink to symbolize you do not tolerate bullying

March 14

Save The Date: Opioid Information & Awareness Summit, more details to come

April 13

Neighbours Meeting
Neighbours Community Supper, 5:30-7pm, 5012-51 Ave., Stony Plain

Director's Message

The last quarter of the year brings a conclusion to some projects and the preparation for new ones. During October and November, the Tri-Region Housing and Service Needs Estimate was completed. Analytical work begins in January, but the project would not have been a success without the participation of community partners who worked to support their clients in completing surveys to give us the clearest picture possible. Thank you to the organizations who participated.

November was Family Violence Prevention month and we partnered with the TransAlta Tri Leisure Centre on a large scale community

awareness campaign regarding statistics about family violence in our area. I was very excited to notice that a poster was still up when I kicked off my new year's resolution with a swim session. Several salons in our area have participated in the "Cut it Out!" campaign to raise awareness for stylists and their clients about domestic abuse.

In mid-December, we received word that we had received funding from the Alberta Human Rights Commission for a project that will expand our work in strengthening Stony Plain as a welcoming and inclusive community for all citizens.

Education and awareness about inclusion is an ongoing activity. In November, we hosted a Blanket Exercise, which is an experiential learning activity about settler-Indigenous history in Canada. In February, we will welcome Dr. Eva Olsson, a holocaust survivor who speaks about standing up to injustice and hate, to present to our community.

All the best from the FCSS team to you and your families in 2019.

Lisa

Lisa M. Gilchrist
Director

News

2018 FCSSAA Conference

Stony Plain FCSS staff attended the 2018 FCSSAA Annual Conference participating in 14 varied development sessions including topics of equality, poverty, alcoholism, mental health, and leadership development. Stony Plain FCSS also presented on the Tri-Region Housing and Service Needs Estimate project in partnership with Spruce Grove FCSS.

Mingle Jingle Interagency Event

The first annual service provider interagency event, the Mingle Jingle was held in partnership with Spruce Grove FCSS and Tri-CALA on December 5. This type of interagency meeting proved to be a success with plans to host annually.

We acknowledge, with respect, the history, spirituality, and culture of the peoples with whom Treaty 6 was signed, the territory within which we reside and our responsibilities as treaty members. We also honour the heritage and gifts of the Metis people.



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Volunteer Centre

We say thank you to our volunteers throughout the year and celebrate often. We also show our appreciation with a gift at the end of the year. This year we wrapped Kick Ass Caramels for our volunteers. We also provided



a fun volunteer appreciation event and our volunteers created a Whoville grinch tree. It was facilitated by Dana at 3B's Flowers.

Community Development

Winter/Spring workshops are arranged and promotion and registration has started. Full day workshops are part of the Volunteer Management Certificate Program, a twelve workshop series facilitated by the Volunteer Management Institute. Workshops can be taken to earn credit towards your certificate, or to strengthen a specific area of your organization.

We had a pleasant surprise to include some of our FCSS volunteers on Day 6 of Giving – Wilhauk Beef Jerky. Here is what one of our volunteers had to say about being included in this event. *"Words cannot begin to explain my gratitude to recently receive such a glorious experience. Total shock to be honoured and blessed, along with 21 other women. To know that you and those I volunteer with feel this way about me brought me to tears. Thank you once more for the opportunities you have awarded me to be involved with in my community, with our teens and young adults. I am forever blessed."* – CM

Youth Centre Programs

The Youth Centre offered six programs in the final quarter of 2018. Two new programs were introduced into the program line up:

The Gear Program connected youth with adult mentors to develop tangible skills and build positive relationships while working on donated bicycles. Thank you to the Station 33 Condo Association for collecting and donating 17 bikes to the program. These bikes will be repaired and donated to community members in need.

Live Your Magic gives youth an opportunity to discover their strengths, talents and abilities, empowering them to embrace their potential and celebrate their achievements. The

program is facilitated by Clean Scene Network for Youth each Wednesday at the Youth Centre.

The Youth Centre is once again coordinating the delivery of the Heroes Program to Stony Plain schools. Staff and volunteers facilitated weekly sessions for 143 Grade 7 students at High Park, Stony Plain Central and St. John Paul II this semester.

Three Grant MacEwan Community Nursing students volunteered a total of 42 hours at the Youth Centre in November and December. The students were available to talk with youth about health and wellness trends and answer questions. They also offered an interactive presentation using art to promote positive self-care.

The Youth Centre volunteer team assisted with two community events leading up to Christmas. Our youth dressed as elves and assisted Santa at the Town of Stony Plain Light Up event in November and again at Goodwill Industries in December.

The Youth Centre hosted a traditional Christmas dinner for members of the Seniors Drop in Centre on December 14th. Twelve seniors shared a meal with our youth and volunteers followed by an evening of favorite card and board games.

The BILY (Because I Love You) program continues to run each Tuesday evening at the Youth Centre. Parent facilitators offer support to others who are struggling with issues occurring within their homes.



Neighbours Meeting Neighbours COMMUNITY SUPPER



On October 13, 2018, 65 community members came together to enjoy the first Neighbours Meeting Neighbours community supper.

This project aims to build a community without barriers where all can come together as neighbours. Our second community supper was held on January 12 and brought together community

partners of: Bing's #1 restaurant, the Stony Plain Rotary Club, and the Stony Plain Alliance Church.



Share a meal



Meet neighbours



Pay what you want or nothing at all



Information & Referral Services (I&R)

- In the fourth quarter of 2018, we had 47 scheduled appointments and 149 walk in clients looking for services ranging from assistance in completing applications to finding housing. Of the scheduled appointments 14 of 47 were clients from Parkland County with the remainder from Stony Plain.
- In the fourth quarter, 22 residents were provided with a total of \$1,110.00 in Salvation Army vouchers, for purchases of food and gas. This number is consistent with the last quarter.

Serving Parkland County Residents

Stony Plain FCSS office continues to support Parkland County residents through information and referral services, programing and events.

Of the fall programing for building capacity to meet needs, Parkland County residents represented 17% of program attendees.

- In the fourth quarter 30% of scheduled I&R clients were from Parkland County. Many clients from Parkland County will pop into our office for services while in town on other business.
- Paul First Nations has reaffirmed their interest in having our office provide Income Tax Clinics at the band office



and our Income Tax volunteers are happy to provide services directly to Paul First Nations.

Program Overview

Programs that Built Individual Capacity

Addressing the needs of those at risk, Stony Plain FCSS offered five different programs that worked on building an individual's capacity to meet their needs included: Handling Anger; Estate Planning and Wills; Personal Directives and Power of Attorney; Financial Benefits for Older Adults; Being an Executor, Attorney or Agent.

- Caring Friends held a Coping with Christmas session on December 6, 2018. This special session provided tips on dealing with loss over the holidays and an opportunity to commemorate loved ones in a supportive and caring environment.



Ending Family Violence

#smilewithasenior

Save the dates: May 15-June 15, 2019, for our second annual #smilewithasenior campaign! We will be raising awareness of Elder Abuse supports in our community and promoting respect for our seniors.

TREA

For the last year, a diverse group of community stakeholders including Librarians, Social Workers, Bankers, EMS personnel, Lawyers, and community Seniors came together to create the Tri-Region Elder Abuse Coordinated Community Response (TREA CCR).

In this period, the group accepted a common definition of elder

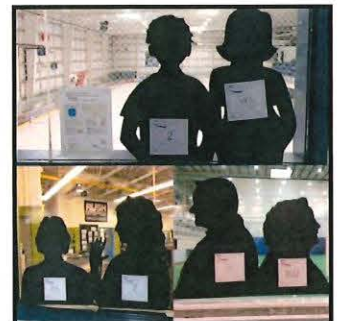
abuse, determined community resources, expanded the specific knowledge of elder abuse in our community, and created a community-wide response that includes awareness, education and support.

The Group's vision is to create a safe, caring and responsive community that values the well-being, rights, and dignity of our older adults.

Family Violence Month 2018

The Tri-Region went purple on November 20th to promote healthy relationships during the Family Violence Prevention Month campaign. This year's provincial theme is **Reach Out. Speak Out – Everyone has a Right to Be Safe.**

Other activities in the month included: month-long visual displays of domestic violence statistics and facts at the Tri-Leisure Centre, display of Family Violence infographics in all town facilities' bathrooms, purple ribbons distribution, information on the Alberta government Safe Spaces program shared with local landlords, and a display table at the Stony Plain FCSS office.



During this period, FCSS offered a Real-ationships program that focused on developing quality social relationships and defining what healthy relationships look like.



November is Family Violence Prevention Month.
#GoPurpleAB on November 20th, 2018
TO PROMOTE HEALTHY RELATIONSHIPS

Preventing and Reducing Poverty

Poverty Workshop: October 17

In honour of the International Day for the Eradication of Poverty, Stony Plain FCSS partnered with Spruce Grove FCSS and the United Way of the Alberta Capital Region to present a special community event featuring Paula Cornell – Redefining Poverty, Cultivating Communities of Abundance.

51 passionate community members came together to learn about pathways out of poverty and to coordinate community action to reduce poverty within our region.



Tri-Region Housing Survey 2018

This fall, 13 community partners across our region participated in administering community surveys to gain a better understanding of housing and service needs of people at risk of poverty within our Tri-Region area.

260 community residents completed this Tri-Region Housing and Service Needs Estimate survey providing us with valuable data.

The top three reasons identified for housing instability were: Low income, Job Loss, and Conflict.

A full community report will be available in early 2019.



Promoting Positive Mental Health

Fall was a busy time for programs and events under the mental health initiative. Six programs were offered to residents of the Tri Region that focused on a variety of outcomes and all had positive comments.

Stony Plain FCSS continues to host the Care for the Caregiver support group twice a month. Thank you to Servus

Credit Union for sponsoring the printing of additional Caregivers Resource Guides.

Stony Plain FCSS supported the Coordinated Suicide Prevention Program by hosting the Survivors of Suicide Day on November 17.

Stony Plain FCSS, as a member for the First Five Forever coalition, helped to

develop a family fun event to celebrate National Child Day called "This is me!"

Stony Plain FCSS is hard at work planning the second annual Hope, Health and Healing Grief Symposium that will be held in April 2019 and events and activities in recognition of Mental Health Week May 2019.

Increasing Inclusion and Diversity

Stony Plain FCSS focused on inclusion and diversity initiatives through several programs and events this past fall including – the Annual Adventures in Aging Conference, Coffee with a COP, and the Power of One. These programs all work to increase community connections.

The Adopt-A-Driveway program is also up and running with all current residents matched with volunteer snow shovellers.

Creating Connections

The Creating Connections program was busy with a gallery viewing and coffee break session with our

artists from the Good Samaritan Centre Long Term Care. It was a very successful fall session in which individuals were connected with others. The program ended in December with a celebration of the artists. The art work is on display in our FCSS program room.



A record number of tickets were sold for the annual Adventures in Aging Conference held on October 4, 2018.

Comment: 'I enjoyed meeting many new people and old friends.'

Out in the Community!

Stony Plain FCSS participated in the Bredin WorkSource Resources Connection fair in September. There were several other informal opportunities where FCSS was visible in the community and this continues to be a goal for our office.

Blanket Exercise

17 community members participated in a Community Blanket exercise. 100 percent of participants indicated that they were more aware of Indigenous perspectives and our shared history after participating in the interactive history lesson and sharing circle. Native Counselling Service of Alberta contributed homemade bannock and traditional stew for all to enjoy.



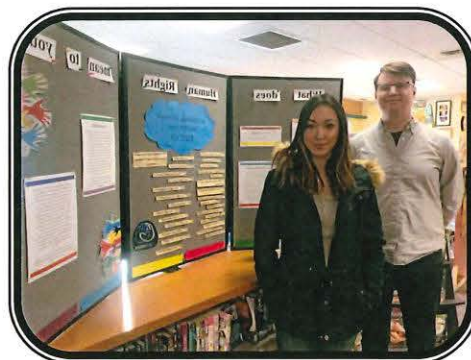
*"It was very powerful"-
event participant*



Students Supporting our Work

Human Rights Day - December 10, 2018

A Stony Plain FCSS practicum student, Jayce Power, partnered with the Stony Plain Public Library to display a special information board in honour of National Human Rights Day. In addition to sharing human rights information, the board presented four diverse local perspectives on what Human Rights means from a government official, a librarian, a senior and a youth.



END OF ITEM



Information Items

Council Discussion

Closed Meeting